

Welcome to Sixth College!

Please review the [Return to Learn Website](#), the [Housing*Dining*Hospitality Website](#), the [Office of Student Conduct](#), [Housing Portal](#), and the [Sixth College Residence Life website](#) as you are responsible for following all policies and procedures upon your arrival. Additionally, our environment is very dynamic right now and information will change prior to your move-in date. Be sure to check the sites above very frequently and email sixthrlstaff@ucsd.edu with your questions. Due to increased volume, we will answer these questions within 2-3 business days.

Initial Move-In Information:

On your move-in day, use this link for a step-by-step task list:

<https://forms.gle/hb6koBSj1wrQzVAZ8>

PLAN FOR DENSE TRAFFIC AND DELAYS OF UP TO SEVERAL HOURS ON THE WAY TO UC SAN DIEGO. ARRIVE NO LESS THAN 15 MINUTES BEFORE YOUR SCHEDULED MOVE-IN TIME. CALL 858-822-5268 IF YOU WON'T ARRIVE ON TIME. IF YOU ARRIVE AFTER TESTING CLOSES, YOU WILL NOT BE ABLE TO MOVE-IN UNTIL THE NEXT DAY.

RESIDENTS MAY HAVE 2 HELPERS ASSIST THEM AND ALL MUST BE MASKED WHILE INDOORS.

WE REQUEST THAT RESIDENTS AND THEIR HELPERS CONSIDER SOCIALLY DISTANCING AND MASKING WHEN IN CLOSE PROXIMITY OUTDOORS.

HELPERS (INCLUDING FAMILY) MUST NOT ENTER ANY RESIDENTIAL BUILDING AFTER THEIR STUDENT'S INITIAL MOVE-IN TIME (USUALLY ~1 HR) OR AFTER 5P ON ANY DAY.

RESIDENTS WILL BE REFERRED TO THE OFFICE OF STUDENT CONDUCT BOTH FOR THEIR BEHAVIOR AND THE BEHAVIOR OF THEIR HELPERS IF IT IS ALLEGEDLY AGAINST UNIVERSITY POLICY. SANCTIONS FOR BREAKING UNIVERSITY POLICY CAN INCLUDE UP TO DISMISSAL FROM THE UNIVERSITY AND CANCELLATION OF A HOUSING CONTRACT.

NO PHYSICAL ASSISTANCE WILL BE PROVIDED FOR MOVE-IN. WE RECOMMEND THAT PEOPLE BRING THEIR OWN EQUIPMENT.

Move-In Steps: The red numbers correspond directly to locations on the map.

- 1) Enter on Pangea Drive (1) and go to the Scholars Parking Garage, North Entrance (6);
- 2) Park in the Scholars Parking Garage (6) and follow all [parking regulations](#). Do not park or unload on Scholars Drive;

3) Walk west out of the Scholars Parking Garage (6) and to the medium conference room next to the Hospitality Information Desk (5);

4) Residents must queue outside the medium conference room for COVID testing and their helpers/family must wait elsewhere. While in line, residents should strongly consider wearing a mask and social distancing to protect themselves and our staff;

5) When you are near the front of the queue, take a screenshot of your QwikPass (in your [Housing Portal](#)) and text it to the mobile number provided to you in line. If you can't take a screenshot, send your name and PID;

6) Follow all instructions given to you by the UC San Diego Health worker and receive your COVID test. Exit the testing room and queue outside the large conference room;

7) When you reach the head of the line, state whether you are a new or returning/continuing student. New students will be issued a key packet with a new ID/keycard and hard key. Continuing students will provide their ID to be encoded and then receive their key packet. A label on the key packet will indicate your assignment. CT=Catalyst, KA=Kaleidoscope, TY=Tapestry, and MO-Mosaic. Use maps.ucsd.edu to locate your building;

8) Travel to your building's elevator. You are allowed 2 helpers to move in and everyone must wear face coverings while indoors. Use exit stairwells instead of elevators to exit the building to help with traffic;

9) Once you arrive at your room, look to your QwikPass (in your [Housing Portal](#)) for a 4-digit pin. Insert your keycard with the magnetic stripe facing down and to the right. Pull it out. A light will light up on the lock. Enter your 4-digit pin. The lock light will flash and unlock the door. Here's a video of that process: <https://bit.ly/3k28mGs> . DO NOT LOSE YOUR KEYS—ALWAYS CARRY THEM WITH YOU—lanyards and keyrings are available for purchase online or at the Bookstore; and,

10) You must complete a Room Condition Report and a Living Space Agreement within 10 days of moving in. You will receive a link to complete both processes via your UCSD email address.

Final Notes:

Residents must report all emergencies involving a threat to health or safety to UC San Diego Police at 858-534-4357.

Any non-emergency HDH Facilities concerns (minor leaks, minor repairs) must be reported to <https://hdh.ucsd.edu/popcustodial/pages/FixIt.html>. Major incidents must be reported immediately to 858-534-2600.

Starting September 20, 2021, Sixth College Residence Life is open 7 days a week (M-F 8A-11P and Sat-Sun 9A-11P) and can assist with Housing Contract questions, student conduct meetings, suitemate or apartment mate conflicts, or general questions/feedback. The office can be reached at 858-822-5268 or sixthrlstaff@ucsd.edu.

The Hospitality Information Desk (5) handles all lockouts, lost keys, or keycard issues as well as mail and packages. Its hours can be found at: <https://hi.ucsd.edu/>.

All HDH dining locations and hours can be found at <https://hdh.ucsd.edu>.

At this time, there is currently no visitation permitted among apartments or suites.

Residents may use outdoor, ground-level spaces for socialization and group study. At this time, indoor programming spaces will be closed through at least October 2021. All of this is subject to change based on health guidance.

