

HOUSING CONTRACT CANCELLATION POLICY
INCOMING FRESHMAN AND TRANSFER STUDENTS – FALL 2017

Residents who wish to cancel after completing the Personal History Form, signing electronically or signing a hardcopy of the Housing Contract, and paying the housing prepayment, must submit a cancellation online via the Housing Portal. The Cancellation will be effective upon receipt of the notice.

Methods of Cancellation

1. Electronic cancellation emailed to: <https://hdh.ucsd.edu/sso/ugrmsportal/>

Contract Cancellation Date and Fee Schedules

1. Housing Contract for New Incoming Freshman and Incoming Transfer students whose admission was rescinded by the University will be voided and canceled. An official notice of cancellation will be emailed to the Student. Full prepayment refund will be issued no sooner than 21 days after original receipt of the prepayment. \$0

2. Cancellation notice by Resident who is pre-assigned to a space (including Village Residents who have reserved a room): The fee will be assessed according to the fee schedule below. \$0 to \$450

3. Cancellation notice by Resident who signed a Contract: The fee will be charged according to the cancellation fee schedule below.

06/29/17 – 07/15/17	\$0
07/16/17 – 08/01/17	\$0
08/02/17 – 08/31/17	\$350
09/01/17 – 09/22/17	\$450

Cancellation by Resident who accepted admission to the University but later declined admission for any reason and therefore needs to cancel the contract: **The fee will be assessed according to the fee schedule above. Cancellation fees will not be waived for declined admissions.**

4. Failure to cancel or move-in by 12 noon on Thursday, 9/28/2017. \$450
Cancellation fees will not be waived for failure to cancel or move-in.