

HOUSING CONTRACT CANCELLATION POLICY – ACADEMIC YEAR 2019-20

Completed Housing Contracts include an electronic signature and housing prepayment. Residents who wish to cancel their housing contract after completion must submit a cancellation notice online via the Housing Portal. The Cancellation will be effective upon receipt of the notice. A confirmation email will be sent to the student after it is processed.

Housing Guarantees are lost upon cancellation of contract.

IMPORTANT: Cancellation Policy no longer applies after you check in and obtain your keys. Contract Termination Policies apply thereafter. (See contract for Termination policies.)

CANCELLATION FEE SCHEDULE FOR NEW INCOMING FRESHMAN – FALL 2019										
Housing Contracts for New Incoming Freshman whose admission was rescinded by the University will be voided and cancelled. A confirmation email will be sent to the Student. Full prepayment refund will be issued no sooner than 21 days after original receipt of the prepayment per University policy.	\$0.00									
<p>Cancellation by Resident who signed a Contract: The fee will be charged according to the cancellation fee schedule below.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px 5px;">06/07/19</td> <td style="padding: 2px 5px;">- 07/21/19</td> <td style="padding: 2px 5px; text-align: center;">\$250.00</td> </tr> <tr> <td style="padding: 2px 5px;">07/22/19</td> <td style="padding: 2px 5px;">- 08/18/19</td> <td style="padding: 2px 5px; text-align: center;">\$350.00</td> </tr> <tr> <td style="padding: 2px 5px;">08/19/19</td> <td style="padding: 2px 5px;">- 09/24/19</td> <td style="padding: 2px 5px; text-align: center;">\$450.00</td> </tr> </table> <p>* Housing Contracts issued via housing waitlist are subject to full \$450 cancellation charge if cancellation is submitted more than 3 days after the contract process is completed.</p>	06/07/19	- 07/21/19	\$250.00	07/22/19	- 08/18/19	\$350.00	08/19/19	- 09/24/19	\$450.00	
06/07/19	- 07/21/19	\$250.00								
07/22/19	- 08/18/19	\$350.00								
08/19/19	- 09/24/19	\$450.00								
<p>Decline after Accepting</p> <p>Resident who accepts admission to the University and later declines admission for any reason will have their housing contract cancelled and will be assessed a cancellation fee according to the fee schedule above.</p>	\$250.00 to \$450.00									
Failure to submit a cancellation or move-in by 4 pm on Tuesday, 09/24/19	\$450.00									