Conference Desk Information

The Conference Desk Staff will assist you with lost keys, lockouts, Summer Triton Card purchases, parking permit information, maps, directions and advice on local attractions. If you need assistance when the desk is closed, please call the 24-Hour Desk line at 858.534.4163.

<table>
<thead>
<tr>
<th>Village Conference Desk</th>
<th>Muir Conference Desk</th>
<th>ERC Conference Desk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Village Village Breakfast Lounge</td>
<td>Muir Village Room, Terrace Apartments</td>
<td>ERC Village, Exhibition Center</td>
</tr>
<tr>
<td>7 am – 2 am, 7 Days a Week</td>
<td>7 am – 9 pm, 7 Days a Week</td>
<td>7 am – 9 pm, 7 Days a Week</td>
</tr>
<tr>
<td>858.534.4163</td>
<td>858.534.1105</td>
<td>858.534.1142</td>
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Revelle Conference Desk

<table>
<thead>
<tr>
<th>Revelle Conference Desk</th>
<th>Warren Conference Desk</th>
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<tbody>
<tr>
<td>Revelle College Center, Blake Hall</td>
<td>Earl’s Plaza, Canyon Vista</td>
</tr>
<tr>
<td>7 am – 2 am, 7 Days a Week</td>
<td>7 am – 9 pm, 7 Days a Week</td>
</tr>
<tr>
<td>858.534.3303</td>
<td>858.534.3318</td>
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Telephone Services

Telephone messages can be received at the Conference Desk locations. If you should receive a phone message during your stay, you will receive a notification posted on your entry door to check in at the Conference Desk.

Mail Services

Mail can be received at the Conference Desk locations. If you should receive mail or packages during your stay, you will receive a notification posted on your entry door to check in at the Conference Desk.

Mail pick-up locations are based on the housing location (the Conference Desk location responsible for your group check-in). Mail and packages may be picked up at each of the Conference Desk once a day Monday through Friday. Please note, you will need identification to pick up any mail. Please have correspondence addressed to the correct Conference Desk location.

Lost Keys

If you should lose your key(s) during your stay, please visit your Conference Desk location to receive a new key. Lost key charges may vary based on the type of key lost.

Lockouts

If you should get locked out of your room during your stay, please visit your Conference Desk location to receive a courtesy key for immediate use. If you are unable to get to your Conference Desk location, please call 858.534.4163 for assistance.

Maintenance Request

If you have a maintenance request (clogged toilet, running faucet, broken garbage disposal, etc.) please call our Campus Customer Service Center to report the issue at 858.534.2600. Maintenance Staff will enter priorities to fix the issue at the earliest opportunity unless otherwise arranged with Hospitality and Conference Services.

Furniture

Upon check-out, furniture in the residence halls and apartments must be left in the same condition as it was when checked in. If furniture is relocated, there will be an additional fee applied to the master invoice.

Laundry

Washers and dryers are located in laundry rooms in both apartment buildings and residence halls. To use laundry facilities, you will need to purchase a Summer Triton Card. Summer Triton Cards may be purchased at any of our Conference Desk locations in $5 and $10 denominations. Please note, laundry machines do not take cash or credit cards.

Housekeeping Services

The University will provide housekeeping services in all housing areas Monday through Friday (excluding holidays). These housekeeping services may include:

- Hallways, residential suites and common areas vacuumed
- Trash removal
- Bathrooms cleaned

Kitchen counters and sinks (if applicable) will be cleaned twice (2) a week. Please note: the University Housekeeping Staff are not responsible for washing personal items such as laundry or dishware. Linen Services vary according to the program that your conference organizer has arranged. Most housing areas include a linen bundle (including towel and bedding sets) provided upon arrival. These sets are refreshed weekly.

Additiona linen sets can be rented at our Conference Desk locations:

- Towel Set $5 | (Bedding Set $5 | (Bedding & Towel Set $8

Dining

Conference attendees can enjoy an all-you-care-to-eat experience during breakfast, lunch and dinner at most campus Dining Services restaurants. Offerings range from fresh baked goods to grilled items, organic produce, cage free eggs and dairy free specialties.

Pick up additional snacks, coffee or retail items at The Village Market or Roger’s Market, open throughout the summer. Please refer to our Dining Services website for the latest information.

Meal Cards

If meals have been prearranged for your conference, you will be provided a meal card. Meal cards will be coded for your assigned dining facility. Meal plans are available for both overnight conference participants/staff as well as commuter conference participants/staff.

Lost meal cards will be replaced for a $5 fee and payment is due at the time of replacement (unless otherwise arranged with Hospitality and Conference Services). These can be purchased at your Conference Desk location.

Checkout

To check out, please return your room keys and meal cards to your Conference Desk. If your key and meal card is not turned in by the scheduled check-out time for your group, you may be charged a key and/or lock replacement fee.

Parking & Permits

Parking permits can be purchased on-line prior to your arrival to campus or at any of the Conference Desk locations using the complimentary computer kiosks.

Please visit: transportation.ucsd.edu to purchase your permit. Permits can also be purchased at the Parking Office located in the Gilman Parking Structure or at one of the kiosks located in the parking lots.

Parking Permit Rates are as follows: $8/day, $41/week, $61/month. Rates are subject to change. No refunds will be issued for any unused permits regardless of cause. Permits are required Monday through Friday 7 am – 11 pm.

For additional assistance with parking permits, please visit your Conference Desk.

Vending Machines

The locations of soft drink, candy and ice machines are posted in the main entrance to many of our residence halls and apartment buildings.

Recreation Facilities

Enjoy tennis, racquetball, handball, squash, weight training, swimming, running, softball and volleyball at one of the campus recreation facilities by purchasing a daily or weekly pass. Passes may be purchased at RIMAC or at Canyonview Aquatics & Activities Center.

Guests will need to have a picture ID to purchase a pass.

Children ages 10-17 can utilize the facilities if they are accompanied by an adult, except for the weight rooms.

Rates for Summer Conference Guests*

One-Day Pass: $10 | Week Pass: $20

*Rates subject to change without notice.

To view the latest information on our Sports and Recreation facilities, visit recreation.ucsd.edu.

Resources

University of California, San Diego
9500 Gilman Drive La Jolla, CA 92093
858.534.2230

Directions to the campus | 858.534.2208
Campus Emergency Status Information | 858.534.4357
UCPD | 858.534.HELP
CSO Walking Service | 858.534.WALK
Counseling & Psychological Services | 858.534.3755
Environment, Health & Safety | 858.534.3660
Office for Prevention of Harassment & Discrimination | 858.534.8298
Office of the Ombuds | 858.534.0777
Sexual Assault & Violence Prevention Resources Center | 858.534.5793
Student Health Services | 858.534.3300
Telephone/Data/Repair Service | 858.534.1853

Medical Services

Emergency medical care is available 24 hours a day at Sulpizio Cardiovascular Center located adjacent to UC San Diego Thornton Hospital (approximately 1.8 miles away from campus) and Scripps Memorial Hospital (approximately 3.2 miles away from campus). If there is an immediate life threatening emergency, DIAL 9-1-1.

UC San Diego

Medical Center | 858.534.3307
Cardiovascular Center | 858.534.3307
Emergency Room | 858.534.3307

Scripps Memorial Hospital | 858.534.3307
Cardiovascular Center | 858.534.3307
Hospital Emergency Room | 858.534.3307

Permits can also be purchased at the Parking Office located in the main entrance to many of our residence halls and apartment buildings.

Transportation Information

The San Diego International Airport (Lindbergh Field) and the San Diego Train Station are approximately fifteen miles from campus.

San Diego MTS (Buses)/From the Airport:

To get to UC San Diego by bus from the airport, take the Route 922 bus downtown to Broadway & 4th Ave. Cross the street and take the Route 30 marked UTC/VA Medical Center. Plan on a two hour bus ride (approximately).

Car Rentals

Rental cars may be obtained at the airport.

Alamo Rent-a-Car | 800.327.9633
Budget Rent a Car | 800.277.0700
Avis | 800.331.1212
Hertz | 800.654.3331

Please consult a telephone directory for further listings. To drive to UC San Diego from the airport, take the Harbor Drive/5th Street exit South to Laurel Street. Take a left on India Street and stay on India to the Interstate 5 north on-ramp.

Taxi Service

Taxi service is available from the airport to UC San Diego. The fares vary, but they are generally around $35.

La Jolla Cab | 619.845.4222
Yellow Cab | 619.234.6161

SuperShuttle: 8100.9.SHUTTLE (1.800.974.8885) for reservations and current rates. For groups of up to four, SuperShuttle provides economical van service to UC San Diego with a one-day notice. Discount Code: S56CV

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