August 2014

Dear Muir Tenaya or Tioga resident,

Hello, & welcome to Muir College! Carefully read all this of information. It is all included to assist with your move into the Muir residential facilities. To avoid “Roommate Ruin”, please contact your roommate(s) immediately!

1) YOUR ROOM ASSIGNMENT: You can view your room assignment, roommate information, and mailing address online. You must have your PID and PAC to access the following website for this information: http://hdh.ucsd.edu/housing/myroomassignment.asp. This link becomes active at the end of August.

You are assigned to a Muir residence hall. TI denotes Tioga Hall, and TE denotes Tenaya Hall. The alpha letter refers to your house, and the number is your room number. Your room assignment information tells you whether you have a single or triple room, (odd numbered rooms are single rooms), your bed assignment (A, B, or C), your mailbox number, & a check-in time for Saturday, September 27. The A bed is the bottom bunk bed, B is the upper bunk bed & C is the loft unit. DO NOT CALL THE OFFICE ABOUT YOUR ROOM OR BED ASSIGNMENT, OR YOUR CHECK IN TIME! Room and bed assignments are set! Room assignments may be discussed at the beginning the second week of the quarter. You may be able to change your check in time on line. Please take the time to get to know your roommate before you request a room change. If you were assigned to a single room and did not request one, nor do you desire one, come to the Muir Residential Life Office on the first day of classes, Thursday, October 2. We will put your name on a waiting list to exchange your room with someone who wants a single room. Two things: there is no guarantee a room exchange will occur, and the additional $800 charge for a single room remains for which you are financially responsible. If you did not get the single room you wanted, the waiting list begins at 9 am in the Muir Residential Life Office on Thursday, October 2, the first day of classes.

2) MOVE-IN DATE, TIME & PROTOCOL: To assist in regulating traffic flow and to avoid crowded conditions (especially with the elevators), you are assigned a move-in time on Saturday, September 27, during move-in weekend. It is important to check in at your assigned time to avoid additional congestion for everyone. *** Cars may park around the perimeter of the complex to unload only. Once unloading is complete, you are expected to park your vehicle in the Muir parking lot. Campus police will ticket vehicles left unattended for extended periods in these areas.

Please be sure to print your Qwik-Pass from your computer and bring it with you because it is absolutely necessary for you to have this and a picture ID to check-in. Parents and friends may NOT check in sons, daughters, or friends! Only students may check themselves in and pick up their room keys. If you are under 18, you must also present a completed “Under 18 Minor’s” form to check in. If you do not have your completed form, you may not check in.

If you would like to change your check in time, click on the “Change Move-in Date” button and select a new date/time from the available options. A confirmation email will be sent to your UCSD email address. There is a deadline to do this. All residents must check in no later than 4 pm on Tuesday, September 30. If you expect to arrive after this date and time, please call the Muir Residential Life Office at 858.534.4200. Contract meals begin with lunch on Saturday, September 27, Classes begin on Thursday, October 2.

Please discuss who will get what side of the room, window, desk, etc. with your roommates before your arrival. You all may agree to arrive together to make these decisions. Regardless of when you arrive, these decisions must be made by consensus of everyone. If everyone agrees and you decide to switch your assigned bed, you do NOT need to notify the Muir Residential Life Office. However, be aware that we will enforce the original bed assignment if the decision to change beds is not mutual.

Continue to have a great summer, and we will see you in a few short weeks!