Dear Muir Tuolumne or Tamarack Apartment resident,

Hello, and welcome to or back to Muir College! Please read all of this information very carefully. It is all included to assist with your move into the Muir apartments. To avoid “Roommate Ruin”, please contact your roommate and your apartment mates immediately!

1) YOUR ROOM ASSIGNMENT: You can view your room assignment, roommate information, and mailing address on-line. You must have your PID and PAC to access the following website for this information. The link will become active the last week of August at http://hdh.ucsd.edu/housing/myroomassignment.asp

If your room assignment begins with the letters TU, you are in the Tuolumne Apartments; TA means you are in the Tamarack Apartments. In Tuolumne, the alpha letter and first number refer to the level on which your apartment is on and your apartment number; the second number refers to the specific bedroom to which you are assigned. In Tamarack, your apartment number begins with the number of your floor you are on, and the second number is the bedroom number in the apartment. Your room assignment information tells you to which room you are assigned, your bed assignment (A or B – A is the bed to the left of the room as you enter it and B is the bed to right as you enter your room), your mailbox number, & a check-in time for Sunday, September 28. *** Cars may park around the perimeter of the complex to unload only. Once unloading is complete, you are expected to park your vehicle in the Muir parking lot. Campus police will ticket vehicles left unattended for extended periods in these areas.

You must move into your assigned room! Room changes may take place with the PRIOR approval of the Resident Dean before any move is made. If this is something you are thinking about, NOW is the time to do that - before you move in! All parties must email the Resident Dean at padams@ucsd.edu, and the change will be made for you.

2) MOVE-IN DATE, TIME & PROTOCOL: You are assigned to move in at a specific time on Sunday, September 28. Moving in at your assigned time will assist in regulating traffic flow and to avoid crowded conditions during move-in weekend, especially with the elevators. Please be sure to print your “Qwik-Pass” from your computer and bring it with you because it necessary for you to have this and a picture ID to check-in. Only students may check themselves in and pick up room keys.

You may not check in prior to your assigned move-in time. If you are interested in an earlier check in time, you can change your check in time on line. There is a deadline to make this change. You will be emailed a confirmation to your UCSD email address. Making any change to your move in assignment may result in longer waiting periods for parking, elevators, and actual check-in.

All residents must be checked in no later than Tuesday, September 30 at 4 pm. If you expect to arrive after this deadline, please call the Muir Residential Life Office at 858-534-4200. Classes begin on Thursday, October 2.

You and your roommate may arrive together to decide who gets what side of the room, window, desk, etc. These decisions must be made by consensus of both of you. Continue to have a good summer and we will see you in a few short weeks!