Residents who wish to cancel after completing the Personal History Form, signing electronically or signing a hard copy of the Housing Contract, and paying the housing prepayment, must submit a cancellation notice by email or walk-in. The Cancellation will be effective upon receipt of the notice.

Methods of Cancellation
1. Electronic cancellation emailed to: housinginfo@ucsd.edu
2. Walk-in cancellation: HDH Administrative Services
   HDH Bldg., 2nd Floor@ Revelle Campus

Contract Cancellation Date and Fee Schedules

1. Cancellation notice by Resident during their assigned Room Selection Day (05/17/16 or 05/19/16) provided that Resident had not selected a space during Room Selection Sign-Up. Full prepayment refund will be issued no sooner than 21 days after original receipt of the prepayment. $0

2. Cancellation notice by Resident who is pre-assigned to a space (including Village Residents who have reserved a room): The fee begins at $250 and increases according to the fee schedule below. $250 to $450

3. Cancellation notice by Resident who selected a space and decided to cancel on the day of, or after the Room Selection Day: The fee will be charged according to the cancellation fee schedule below:

   05/17/16 – 06/15/16 (For Resident who selected a space on May 17, 2016) $250
   05/19/16 – 06/15/16 (For Resident who selected a space on May 19, 2016) $250
   06/16/16 – 07/31/16 $350
   08/01/16 – 09/16/16 $450

4. Failure to cancel or move-in by 12 noon on Thursday, 9/22/2016 $450