MEMBERS PRESENT: Mark Cunningham, Director, HDH
Diane LeGree, Chair, Sixth College Dean
Clarisse Abuel, Sixth Representative
Rasheed Al Kotob, ICRA Representative Proxy
Jordan Coburn, AS Representative
Malik Ismail, Resident Dean Representative
Gustavo Jimenez, Warren Representative
Ivy Ouyang, Muir Representative
Windi Sasaki, Res Life Liaison
Matt Schwegler, Village Representative
Kyle Shumate, Reveille Representative Proxy

MEMBERS ABSENT: Pa Chia Vue, Secretary
Russell King, HDH Representative

Mark reminded people to be safe, given the event from the previous night.

Mark provided an overview, for the meeting. The group will discuss the Housing calendar dates and then see what other agenda items the Committee would like to bring up. Mark also shared that the Director for Parking and Transportation has been invited to attend.

Mark shared a copy of the 2013-2014 Calendar for reference. For Fall opening, the Committee asked for the Retail Markets to open at 9 am and contract dining to start at noon. Ivy shared that she checked with the Muir Residence Council and that the people she talked with said they liked the hours for Dining opening as they were this year. She asked what Sixth College and Warren College do when they have early orientation. Diane shared that the orientation fees include food, so students were fed. Matt shared that the people he talked with wanted the Markets opened as soon as they arrived. He shared that many of the students are with their parents and so went somewhere else to eat. They were concerned about the dining halls being open for dinner. Mark shared that traffic and parking is very tight on opening day on the North end of campus, and he noticed that people wanted to be able to get something to drink when they arrive. He also shared that the contract would state when the dining plan starts to work. People seemed to agree that noon was an ok start time for restaurants. Rasheed said that ICRA asked that the Markets have a larger stock of grab and go items when they open on Saturday.

The next item was when the Markets were open during Thanksgiving. This year, the Markets were open from 9 am to 1 am on Saturday of the Thanksgiving weekend. Since this was the first year, Mark didn’t have numbers for use of the Markets yet. Diane asked if they were all open or if only a few were open. Mark said that he wasn’t sure, but Ivy shared that she had visited three of the Markets on Saturday and they were open. Matt also shared that the Village Market was busy, Malik said that the Markets had pre-packaged bags for supplies residents could pick up for purchase so they would have some supplies and food before the Markets reopen on Saturday. These sold out.

For Fall closing, the Residence Halls and Markets close at noon on Sunday. Everyone agreed that this was something that should stay in place for the next year.

For the start of Winter Quarter 2014, the Residence Halls are scheduled to open at noon on Saturday. Mark asked the Dean and Resident Dean if they had any concerns. Malik said that the Resident Deans did not suggest any changes. Ivy asked if the students who work at the dining halls and markets get to move in early if they are working that day. Mark said no, since the residence halls aren’t open yet and the staff needs to be prepared to do that. Apartment residents can come back early. Malik said that noon is ok for Residence Life because they needed to have student staff back to open the office and to be on call. If there was a time earlier than this, then they would need to require the student staff to come back the night before, which might mean that someone is in the building before other students arrived. Gustavo said that he works at OVT and since many students don’t come back on Saturday, the restaurants may not need as much staff to operate. People agreed to keep the opening date and time unchanged.
For the close of Winter Quarter, the residence halls close on Sunday at noon, and reopen for Spring Quarter on Saturday at noon. Mark shared that international students have typically been concerned that they have to leave and sometimes do not have another place to go if they are staying in the residence halls. Mark shared that if staff stay, there may be an impact for Residence Life, and that there would be a financial impact on Dining if they needed to remain open. There may be some options about what in Dining is open, but that week will have a different program than the rest of the year. Mark also wondered if there is a benefit of having people take a break because they have to leave and do something else for the break. Mark also shared that many the staff are working during the Spring Break, but there would be an impact on the Dining Staff. Malik shared that being open for Spring Break would have an impact on the student staff since they may need to be around to work. He said that the Spring Quarter is particularly busy for Residence Life, and that it would be difficult for them to not take a break. Spring Quarter typically starts with Triton Day, and also includes Sun God and closing. He also said that Spring Break provides a mental break for the student staff that is beneficial for them to have. Diane added that the breaks provide an opportunity for the professional staff to catch up and prepare for the next quarter, and this also provides a mental break for them. Ivy shared that she doesn’t think the residence halls should be open for the Spring Break. She also didn’t think that there would be a lot of demand. She said that the Muir groups she spoke with liked the idea of working with a hotel for students to stay for the week if they needed. Mark elaborated that this might be an idea where there is a block of rooms, maybe in Mission Valley where they are on the Trolley line and people can have more access to easier transportation. He said that this might be less expensive than having dining open. Jordan shared that she is an out of state student, and thinks it is unfair that having some other option for a fee when students living in the apartments were not charged any additional fee to stay. She said that she would like to stay in the residence halls during Spring Break since she couldn’t afford to fly home during the break. Rasheed said that he thinks that there should be a concrete option for out of state and international students provided by HDH for a low cost. He remembered from the last meeting that the breaks also provided maintenance and custodial to do some work while people are away, and that this is beneficial, meaning that the hotel option is a better option. Malik shared that there is an option being offered this year during the Winter Break. There is a shuttle to and from the campus for the Days Inn in Mission Valley for $69/night for the room, which can be shared. He believed this to be cheaper than what it would cost to keep the residence halls open. Malik also shared that there is more things to do in Mission Valley. Jordan said that if it came to money, she would rather stay in La Jolla. Matt said that in either case, there would be an additional cost. If everything is open, there would be an additional cost. He also said that this could be resolved by putting students who might have this need in apartments. Diane said that this has been problematic because when this has happened, there have been apartments of international students, who then get upset that they aren’t living with domestic students. Jordan clarified that the apartments have a higher cost to accommodate. Mark shared that the apartments have been open since they first had them, and so the cost had been added when they opened. Diane also shared that they are self-sustaining, in that they have kitchens and other amenities that allow for someone to live while other facilities are closed. Mark also said that there could be an addendum for people who wanted to stay by exception. Rasheed asked if there was a late check out or early check in. Mark said that it was possible for an additional cost, and there would need to be compensation for the RA or HA that needs to stay on to accommodate this. Jordan asked what the additional cost is for the apartments to stay open. Mark said that it is primarily utilities. In the residence halls, there should be a dining component, which is not paid for. He also reiterated the concern for the student staff who need a break. He said that he can do models to determine the costs. Rasheed asked what the issue is with the RAs being on in the apartments. Mark said that it is a controllable space, since you can lock the door to your space that opens to the outside. You can’t control the door to the residence halls. Mark said that this is a little different now in the Village towers. You maybe don’t have this level of security in the residence halls. If you leave the suite door unlocked, the space may be opened, since the restrooms are in a more public area. Matt shared that he had also found people in the building who did not live there because they followed another resident in the building.

Mark moved to closing at the end of the academic year. He said that the Commencement Committee asked that the move-out times change because of the traffic on-campus. The time was moved on Saturday from 6 PM to 12 noon, so that it would only impact one graduation. Malik shared that they gave students a bit of a buffer before charging late fees, and that many people used this. Matt asked if moving graduation is an option. Mark said that he asked about moving the location to Matthews field or Warren Mall, and that wasn’t well-received. He said that graduation was moved a week later once, and that limited problems but seniors had to wait a week. Ivy asked for move out to be pushed to noon on Monday, and this would allow people to attend their friend’s graduations and mirrors the amount of time people have to move in. Mark said that the the would be a quick turn for June Orientations, which start on Wednesday. Matt said that people might stay anyway, but if there was an incentive to move out early in the week or on Monday, then that may reduce the amount of people who already want to move out on Saturday on Sunday. He said that he would have stayed later to have not needed to deal with the traffic and crowds. Diane said that she was concerned about conduct issues because people were here without an academic reason. Matt said that this wasn’t necessarily different than Welcome Week. He also said that you could also offer people to pay extra to stay a few more days (mirroring people moving in a day early who pay an additional fee). Malik said that his might affect renovations, since staff was ready to start work on Blake Hall last June as soon as it closed. Rasheed asked if there would be an
ability to have assigned move-out times. Malik said that we would need to have the ability for people to change their move-out time. Jordan said that she needed to wait for her mom to help her move, and so setting a time would be difficult for her.

Mark asked if there were agenda items that people wanted to talk about. Suggestions are:

- Parking
  - Parking availability. Director of Parking and Transportation Services will come in to speak with the group.
  - Is there a plan for additional parking, and is there an alternative that HDH would manage.
  - Potential AS referendum to assist funding to transportation.
- Sun God
  - Reducing the amount of alcohol transports, involving residence life in the education.
  - Providing explanations about why there are changes.
- Lounge space availability not affiliated to the college. Space for students to study in between classes.
- Piano maintenance in residential spaces.

Mark said that there will be a few other issues he would like to bring forward:

- Bike security. There are some ideas for changes, and he needs feedback on what people will use.
- Student art. Opportunities for students to do some art for residents.
- Sixth College and how the community will be impacted by the Light Rail system.
  - How to keep the community united
  - Dining
  - Safety and security

Meeting was adjourned at 1:30 PM