ON CAMPUS - HOUSING, DINING, HOSPITALITY
Advisory Committee Meeting
Minutes #2
November 19, 2013

MEMBERS PRESENT: DIANE LEGREE, CO-CHAIR & SIXTH COLLEGE DEAN
MARK CUNNINGHAM, ASSISTANT VICE CHANCELLOR
CLARISSE ABUEL, SIXTH REPRESENTATIVE
RASHEED ALKOTOB, ICRA REPRESENTATIVE (PROXY FOR NICOLE LEE)
SIMRAN ANAND, AS REPRESENTATIVE
KRISTY FIGUEROA, MUIR REPRESENTATIVE
MALIK ISMAIL, RESIDENT DEAN REPRESENTATIVE
GUSTAVO JIMENEZ, WARREN REPRESENTATIVE
RICHARD MADSEN, ERC PROVOST
ESTEBAN MARQUEZ, FINANCIAL AID REPRESENTATIVE
IVY OUYANG, MUIR REPRESENTATIVE
WINDI SASAKI, HDH RES LIFE LIAISON
MATTHEW SCHWEGLER, VILLAGE REPRESENTATIVE
KYLE SHUMATE, REVELLE REPRESENTATIVE (PROXY FOR JOSHUA YANG)
PA CHIA VUE, SECRETARY

MEMBERS ABSENT: MARKUS BERRIEN, DINING STUDENT REPRESENTATIVE
JORDAN COBURN, UG STUDENT REPRESENTATIVE
RUSSELL KING, HDH REPRESENTATIVE
NICOLE LEE, ICRA REPRESENTATIVE
SULOCHANA MARPADGA, TMC REPRESENTATIVE
JACQUELINE NGUYEN, ERC REPRESENTATIVE
LINDA TONG, MUIR REPRESENTATIVE
JOSHUA YANG, REVELLE REPRESENTATIVE

Upcoming Meetings
- Mark announced that there are two meetings left for Fall Quarter: 11/26 and 12/3. There is no meeting during Finals week.

Meeting Minutes
- Pa Chia will upload the meeting minutes to the online Box prior to each meeting. Please review prior to each meeting.

Housing Calendar, Residence Hall Closure during Winter/Spring Break, and Commencement
- Mark stated that the first item the committee will be discussing is the 2014-15 housing calendar. He reminded the committee that the first day of classes for the 2014-15 year is October 2. He explained that the contract start day is the official start date for everyone and is when HDH starts calculating room and board.
- Mark asked the committee to think about when they want dining services to start. Last year’s committee decided to open earlier so that people could get something to eat and not have to wait until dinner.
- Mark stated that the residence halls close during the winter break. For 2014-15, residence halls will reopen on Saturday, 1/3/15. Last year’s committee decided to change the reopen date from Sunday to Saturday to give students an extra day.
  - Malik elaborated further and explained that reopening the facilities on Sunday would give students no time to settle in before returning to classes the next day. Also, he mentioned that there was an increase in the number of international students last year. Reopening on Saturday would give all the students a little more flexibility in deciding when they want to come back and more time to settle in before the beginning of classes.
- Mark asked the committee if they wanted the residence halls open during the winter break and/or spring break. He stated that there are more and more students coming from out of state or out of the country, who may not be able to head home during those breaks. He said that a solution could be to place them all in apartment spaces, but that would take away the residence hall experience from them. In terms of remaining open during the breaks, the housing component is not expensive. The dining component is very expensive and is a huge problem. He stated that Spring Break is simpler to resolve, but RA/HA’s will have to be on call. He stated that if they may experience burnout if they aren’t given a break.
  - Malik stated that some of the buildings in Revelle are set up with electronic locks and some are not. One of the challenges they have is controlling who has access and who doesn’t during the break. The electronic locks can be adjusted to allow access to only those who indicate they want to stay over the breaks, but the keyed facilities will be harder to regulate. If one person stays, there is no way to control another from staying as well since their office does not collect keys before the students leave for the break. He is always thinking about safety too and is concerned about having one student by themself in the community. Overall, there is only a small population of students that want to stay on campus over the holiday break. Most want to leave. He is concerned about incidents happening over the break. If the number of students increase over the break, the number of incidents may go up as well. He also believes that if the decision is made to allow students to stay in their residence hall spaces over the break, it should extended to all students, regardless of whether they are international or out of state since everyone signs the same contract.
    - Mark agreed and reminded the committee that they represent all 10,000 students.
  - Malik shared that the International Center is trying to find alternative options for international students (like finding host families in La Jolla). They have also looked into establishing a contract with a local hotel to house students for a special rate over the holidays and provide a shuttle to and from campus. They are looking at hotels in the hotel circle area so they are close to attractions like Sea World, the Zoo, or the malls.
  - Richard asked how many students, roughly, ask to stay over the breaks.
    - Mark stated that he would get that figure for the committee. He thinks it’s about 300-500, out of 4500. He reiterated that if the committee wants to keep the residence halls open during Spring break, it is very doable. The markets could stay open and those that opt to stay over the spring break could be charged a certain amount. It only starts to get costly if people want the dining halls open. This is doable, but the committee needs to consider all aspects of it.
By staying open during spring break, the RA’s would not get a break and would work continuously for six months. He believes the student staff should get a break and need one. So he asked the committee to consider the load on the RA and the professional staff.

- The final item that Mark wanted to put on the table is move out and commencement. This past year, HDH worked with Parking and Commencement and moved the move out time to noon to help with traffic congestion and delays. This put a lot of pressure on the residents. Move out cannot be any earlier because residents have finals until Friday night. Prior to last year, the move out time was 6pm, giving students about 24 hours after their last final to pack and move out of their space. He asked the committee to think about the best solution to this problem. He shared that in a matter of eight hours, 20,000 people pass through campus on that Saturday alone.
  - Rasheed asked if move out can be moved after the commencement ceremonies.
    - Mark said that the committee can consider that option. He asked the committee to go out into the communities to get feedback about moving out at noon or other times. He tasked the committee with the following:
      - When do should dining services begin at the beginning of the academic year?
      - Does the committee want to have some kind of program over the winter/spring break to allow students in the residence halls to stay?
      - Is the noon move out time working for residents?
  - Mark asked the committee for their thoughts and questions.
    - Ivy likes the current policy regarding the residence hall closures and agrees that students need a break. She believes it makes sense to close the residence halls and keep the apartments open because the residents in the apartments are upperclassmen and are more independent.
    - Rasheed referred to Mark’s comment regarding the cost of dining being substantial over the holiday break and suggested only opening one dining hall, in the area that has the biggest population of students staying behind.
      - Mark stated that it would most likely be either the Revelle or Muir dining hall because those areas have the highest number of residence hall spaces. There could be a combination of markets and dining halls open to keep costs down.
    - Matt stated that most students want to leave right after their last final. He suggested directing commencement participants to the East and Regents parking lots and providing shuttles, to alleviate traffic congestion.
      - Mark said that this is already being done.
      - Richard said that commencement relies heavily on these shuttles because the lots fill up quickly.
      - Mark asked the committee how they felt about moving move out to Monday.
        - Matt stated that most students want to leave after their last final and will not stay until Monday.
        - Richard said that this might alleviate some traffic congestion.
        - Ivy stated that move out should be later. She was frustrated last year because she had to move out at noon and couldn’t stay longer to attend commencement.
        - Diane also pointed out that residence life staff is being stretched because they are involved in both move out and the commencement ceremony.
- Mark will post the 13-14 housing calendar to the Box. He asked the committee to really think about finding a better solution for the residents. He pointed out that units need to be flipped in time of orientations that following Wednesday, after move out. There is a lot to consider.

Revelle Plaza Renovation Update
- Mark provided background and shared that Plaza was the original dining facility and is 48 years old. In 48 years, it has only had one renovation (the raised platform was added at that time). The equipment in the kitchen is all original. Renovation will be done next Fall.
- The color scheme will closely match the colors of the mural.
- Rogers will be moved from north side to the south side.
- Malik shared that it will now be called 64 Degrees. This was suggested by a student for a variety of reasons (one being that 64 degrees is the average temperature in La Jolla).
- There will be a grand passage entryway from the parking lot, leading people onto campus. There will also be outdoor seating and umbrellas.
- The north side will have a raised area so that events can be held there. Some of the concrete tables can be converted to ping pong tables. There will also be an outdoor fireplace. The purpose is to provide a comfortable area to sit and either study or hang out.
- The anchor will be moved south (a decision made by the college).
- Mark stated that one important aspect of the renovation is to calm the lighting down and light the area up in a softer way. He doesn’t want it to be intrusive to residents. So, instead of putting up post lights, the lighting is going to be put into the ground. The area will be softer and more comfortable. The seating areas will be under-lit. All the lights will be LED lighting and therefore cost effective. The trees will be lit as well to add comfortable lighting to the area that is not too bright.
- Internally, there will be food stations with a "made for you" theme. Each station will have a cash register so customers can purchase their food on the spot.
- The current restrooms will be closed off and will now be internal.
- The seating will be more inviting and comfortable. There will be seating along the walls and against the mural. There will also be private eating spaces and group seating options.
- The architects are keeping the original ceiling but the lighting will be softer.
- There will be curtains (made of netting) that will divide the space but still allow you to see through it and be a part of the atmosphere

Meeting adjourned. Next meeting is scheduled on Tuesday, November 26, 2013, at 12:00pm.

Sincerely,
Pa Chia Vue

Cc: Committee Members
    Resident Deans
    S. Relyea
    S. Wong