Mark gave an update regarding the new Graduate Housing Project.
- Mark showed the committee a map of North Mesa. He pointed out where the new housing project is going to be built. He said that the community will have a pool and Jacuzzi.
  - Sophia asked if the pool and Jacuzzi will be exclusive to the community or if the entire Mesa and One Miramar community will have access as well.
    - Mark said that every ARCH resident in the area will have access. He asked the committee to think about whether or not there are enough amenities and if there are other "value-adds" needed.
- Next was a picture of the upper courtyard to give the committee a "feel" of the community. He also shared that there is going to be a pub.
  - Sophia asked if the new housing project is going to be modeled after Rita or OMS. She also asked if there is going to be carpeting throughout the rooms.
    - Mark said there is going to be carpeting and the new project won’t be modeled after either facility. It may have similarities but it will have its own look and feel.
- Afterwards, he showed a picture of what the pool area might look like. The design team has set aside some funds for “amenitizing.” He’d like the committee to think about other amenities that they would like to have in this community.
- Next was a picture of the lower court with possible 1, 2, and 3 bedroom apartment layouts. The committee will need to discuss details regarding who (graduate students, families, staff) will be living in these areas later.
- He then showed a picture of where the LRT tracks will be, relative to the new housing facility. He asked the committee to consider the Gilman Bridge that will go across I-5 and connect with Health Sciences. The bridge will be utilized by people, cars, and bikes. He’d like the committee to think about how to connect the new neighborhood with it.
  - Sophia asked which committee determines the bike paths on campus.
    - Mark said he does not remember the name but he will send the information to Sophia after the meeting.
  - Sophia asked how many units will be added in the new housing project.
    - Mark said approximately 1400 new beds will be added.
    - Sophia said that is a lot of beds.
    - Mark said there is approximately 1400 students on the waitlist.
  - Sophia said that Mesa is family housing and asked if families are going to be impacted by the addition of this new facility.
    - Mark said that families will still have priority and will have access to this new housing facility. The community will gain 1200 extra beds.
- Sophia asked how HDH plans to protect these families.
  - Mark said that the RSO's work every night to ensure safety in the community. If the committee wants to look into other options and talk about security, they can definitely do that.
- Sophia asked if there is a place where people can make suggestions regarding the new housing project.
  - Mark said yes. He pointed out that there is a town hall tomorrow and he hopes to collect feedback and address any concerns. He also pointed out that the input of the committee is really important.

- Mark then shared the following details:
  - Construction is set to begin in January 2016. He hopes the Environmental Impact Report is completed and approved quickly because that may mean that construction can begin sooner.
  - Unit mix
    - 853 studios
    - 44 one bedroom
    - 164 two bedroom
    - 42 three bedroom
  - Parking
    - 808 spaces in a parking structure
    - 116 surface spaces
    - Gautam asked what the A/B space split will be.
      - Mark explained that this is resident parking only. There will be some guest spots but there will not be A/B spaces.
    - Steven asked if HDH knew the ratio of residents who have cars.
      - Ramona shared that it is about 67% so that is the percentage used.
      - Mark said that HDH used the City of San Diego standard when determining how many spaces to build, instead of using a 1:1 ratio.
    - Sophia said that OMS residents have an OMS parking permit. She asked if they will continue to have their own parking permit or if there are plans to consolidate and have one permit for the entire community.
      - Ramona said that these details haven’t been discussed yet.
      - Mark added that this is something the committee will have to discuss and decide.

- Amenities/Ideas that have been brought up so far:
  - A pool and Jacuzzi
    - Sophia suggested having a sauna.
  - Roof decks
  - Community garden with tool storage
  - Grass play areas
  - Children’s play area
  - Sand volleyball court
  - Outdoor dining area (next to BBQ grills)
  - BBQ grills
  - Internal and external bike storage options
  - Bouldering/climbing wall
- Meeting/study spaces
- Micro-retail spaces
  - Mark explained that these can be rented out and will be like a “farmer’s market.” The goal is to find vendors that the residents would be interested in.
- Pub
  - Mark said that he’d like to find a local one and possibly even a UCSD alumni. He spoke with GSA regarding that pub and suggested that some of the money made from the pub go to GSA
    - Steven said that this is being brought up at the perfect time because GSA is currently discussing Porters and the issues they are having with them.
- All LED lighting
  - Mark explained that it’s the newest technology. There will be a cost up front but it’ll save money in the long run.
  - Sophia asked what the project’s budget is and where the money is coming from.
    - Mark said $187 million. The University will finance it (30 year loan) and the residents pay it.
- Solar thermal domestic hot water heating system
  - Mark explained that this will be much more cost effective for resident.
  - Sophia asked how this project will impact the residents.
    - Mark said that this will impact rates but HDH is going to try and minimize those increases.
- LEED Gold
  - Mark said that the more efficient the building is, the least cost it’ll be to the residents.

- All residents who will be displaced by the construction were contacted by 11/20/14 (either by email or phone).
- Mark shared that HDH started with 12 design firms. The 12 were narrowed down to 6, then down to 3. The design firm has offered back $1.2 million dollars for enhancements. In other words, the funds were set aside to do as wished to make this a better project. He will be sharing this with GSA tonight. If there are things we are missing or things that will make it a better community, then we need to make that decision. He asked the committee for amenities that they feel would make the community better.
  - Kim suggested having a security depot, instead of just increasing security.
    - Mark suggested a security office. He mentioned that video surveillance was brought up last year too. These are all items that the committee can discuss and look into.
  - Kim said that Sophia brought up some good ideas earlier and suggested that she look up how other universities have implemented them. Then she could bring her findings back to the committee to share.
  - Sophia suggested having the UC Police Department monitor the video surveillance.
    - Mark said that there are two types of surveillance available: monitored and not monitored. He’ll add this to the list of items to discuss.
  - Kim suggested getting a laundry notification system that lets residents check the status of their loan online. She said it would be nice if a resident could check to see if a machine was available.
• Mark said this is definitely a possibility.
  • Kim encouraged the committee to not only look at what is wrong but to also look at what’s good for future residents. Whatever the committee picks should last for many years and enhance their lives.
  • Sophia said she still is unsure what Mark meant by getting money back for amenities.
  • Mark explained that within the bid, the design team set aside $1.2 million to be used on enhancements. He is every excited about that. These are funds that can be used to make the community even better. So, the committee has to think about what amenities will make this a better place to live.

Residential Student Experience Committee
- Mark shared that the Residential Student Experience Committee is chaired by Dr. Hugh and Kim Barrett. Part of the committee’s charge is to look at the residential experience.
- Mark posed the following questions: Do we favor the co-location or separation of students entering as freshman and transfer students? Of UG and grad students? Of faculty and students? He explained that Mesa used to be a mix of everything. These questions came about because it was brought up that graduates may want to live with UG students.
  • Sophia said that she wouldn’t being exposed to some mature UG students but it would be awkward to do laundry with someone you are grading.
  • Mark explained that this is just a notion at this point but he wanted the committee to think about whether this would be a value to graduate students.
  • Sophia said that it could be nice until they decide to throw a party.
  • Gautam pointed out that graduate students have different needs than UG students.
  • Mark said that these are all valid points. The committee will continue this discussion at a future meeting.

Other Business
- Sophia asked how to guarantee attendance at the next meeting. She said she is unsure of when the meetings.
  • Gautam suggested sending reminders the day before a meeting.
  • Mark said that he will have Corliss send an email to clarify when the next meetings are.

The next meeting will be on Thursday, January 22, from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
MEMBERS PRESENT:  CORY STEVENSON  
GAUTAM AKIWATE  
KIM CIERO  
MAYRA ESTRADA  
RAMONA FERREIRA  
LINDSAY FREEMAN  
SOPHIA HIRAKIS  
ROSIE JIMENEZ-NEGRETÉ  
AMANDA SHELTON  
PA CHIA VUE  
MARY BETH WARD

Appeal 504, 505, and 507
- Cory motioned to vote on the appeals as a slate.  
  o Appeals denied with 0-6-1 vote.

Appeal 496
- Mary Beth motioned to vote on the appeal.  
  o Amanda seconded the motion.  
    - Appeal approved with 7-0-0 vote.

Appeal 488
- Cory motioned to vote on the appeal.  
  o Sophia seconded the motion.  
    - Appeal approved with 5-1-1 vote.

New Graduate Housing Project
- Sophia asked when the demolition will take place.  
  o Cory said September.
- Sophia asked how many total people actually live in the 88 units that are going down.  
  o Ramona said 125-130 people. All have been contacted at least once.  
  o Cory asked how many of their leases will expire soon.  
    - Ramona said at least half.  
    - Mary Beth asked what is happening with the families who still hold active leases.  
      - Ramona explained that they are being moved into another space as they open up. HDH is paying for their moving expenses.  
      - Sophia asked about the residents who have not responded to Housing regarding the demolition.  
        o Ramona said that Housing was able to contact and receive response from every unit either via e-mail, phone, or in person.  
        o Lindsay said that everyone knew this was going to be the most difficult part so it was carefully planned. She believes Housing did a great job.
- Kim asked about the town hall and if the attendance was good.
- Cory said it was packed. There was a great turnout and they collected a lot of useful comments.
- Lindsay said the biggest takeaway from the Town Hall is that communication needs to improve. GSA is working on this too.
  - Sophia asked if there was a way to access the information collected from the Town Hall.
    - Cory said it will be posted to the drop box once it has been finalized (because it is currently in draft form).
    - Ramona said the goal is to post it tomorrow.
  - Sophia inquired about being notified of crimes and theft. She shared that she doesn’t remember being notified about car thefts when she lived on campus.
    - Ramona shared that she usually puts that information in the newsletter. She doesn’t send notifications regularly because she is worried about overburdening residents with lots of emails.
    - Amanda remembers receiving emails from the campus and she’s seen them posted inside the laundry rooms too.
    - Lindsay said that UCSD Police Department sends out emails too.
    - Cory said that students want to know immediately if something happened in their complex. Residents can also sign up for the UCSD Police Department emergency notifications. The only issue with those notifications is that they are triaged and sometimes delayed because it takes time to collect and verify the information.
      - Mary Beth shared that she has a neighborhood watch program and they have a website where they can post thefts and occurrences.
        - Cory said this is a great idea.
        - Lindsay agreed and thinks that a lot of people would be interested (especially families).
      - Kim suggested having a neighborhood alert or online system status, similar to Blink and is easily accessible to residents.
      - Sophia suggested having a forum where residents can share information (similar to the forums used by Apple). It’s a way for residents to communicate with each other without getting administration involved.
        - Ramona shared that there is an app available called Nextdoor (created by a Mesa resident). It’s a venue for residents to talk to each other about everything.
          - Lindsay suggested putting this in the newsletter.
          - Amanda suggested posting it on Facebook too. She said that often times, letters and emails get sent to the main resident and not their spouse.
          - Cory said that the committee needs to discuss the possibility of getting all spouses a limited single sign on.
Mark introduced Lynn McBride (Design Manager), Susan Olmstead (Landscape Architect), and Brennan (Design Lead). The purpose of this meeting to gather feedback regarding the new housing project. He asked the committee to think about what items will make it worthwhile to live there. He reiterated that there is money available from the design build team to amenitize so he needs input from the committee.

Brennan showed the committee the Site Organization Chart. It provided a layout of the entire housing facility.
- He shared that he is excited to be working on this project. He and his team spent a lot of time talking to graduate students and gathering feedback about what is important to them. The conversations are an important part of the process to them.
- He said that there will be 5 buildings and 1 apartment structure. As you approach from Regents Road, the buildings are canted back to allow for an arrival plaza. They wanted it to be a welcoming front door to the community, regardless of how you arrive (car, bike, etc).
- They heard loud and clear from their conversations with student that having an open central space is really important so they tried to create that. They are also trying to create a series of outdoor rooms surrounding that area for socializing.
  - Sophia asked if faculty will also be living in the community or just graduate students.
    - Mark said that is a possibility and that the committee will need to discuss this later.
  - Amanda asked if the pool will have a fence around it.
    - Brennan said yes, it will have an enclosure.
    - Amanda inquired as to whether or not it will be card access.
      - Brennan said those details haven’t been determined yet.
      - Mark said that it would most likely be card access.
  - Mary Beth asked how residents will get groceries to their unit, from the parking lot, if they live in one of the back units.
    - Amanda shared that many Mesa residents use wagons to transport items from the parking lot to their apartment.
• Sophia suggested having 20 minute visitor parking spots around the entire facility.
  • Brennan said that parking is a big topic. There was a conscious decision made to keep parking consolidated and they are still looking into the possibility of a parking garage. He said that there will be short term access to buildings from the back where you can pull your car up and unload your items. Accessibility is very important in their design.

- Brennan shared that the front of the facility will have a reception area, package distribution area, conference area, and little Café. There will also be small study rooms.
- There will be an outdoor volleyball area as well as garden space. Areas will be reserved for gardening in the south basin slope. It faces the sun all year round.
- He pointed out that the community rooms are designed to be towards the center of the entire facility to create a hub. There will be elevator access in every building.
- He said that their team is trying hard to create a lot of choices and would love feedback from the committee about other items that they can add.

Brennen then showed the committee some visual images that his team put together to give an idea of the environment they are trying to create.

- He said that two floors will share a laundry room. The laundry room will also have an open porch so that residents can sit outside and read while they are doing their laundry.
- Mark asked the committee how they feel about having a volleyball net.
  • Amanda said that the one in Mesa is never touched.
  • Mary Beth said that BBQs would be utilized more.
    • Mark said that there will be BBQs throughout the community.
  • Amanda said that the children would use it for the sand.
  • Sophia is concerned that someone will get hit in the head by a volleyball.
- Mark asked the committee if the volleyball net was removed, what would they like to see in its place.
  • Sophia said a shaded area to sit under. She also suggested having gardens around the entire facility instead of just one area. She shared that when she was at Mesa, her garden was inconveniently far from her apartment.
    • Amanda said that she doesn’t think that would work for this community because of the way it is set up. There are too many residents and not enough space to have multiple gardens around the buildings. She likes having it in one central location.
    • Mark said that the design team is going to look to see if gardens can be put in other areas around Mesa.
  • Mayra asked if residents are allowed to have open alcoholic containers outdoors. If so, she thinks it would be beneficial to have a park with benches so residents can sit outside or have a party.
    • Cory said that the current policy is that you can have them anywhere on the grounds (the only exception is SGA and Rita because they are on campus).
    • Mark said that since the pub will be run by a third party, they will have to manage that space. He shared that he’s received feedback saying that students want a place where they can get a beer, relax, and catch a break so they hope to create that environment.
- Amanda asked if the playground will be replaced.
Mark said that everything we take out will be replaced (brand new) somewhere in Mesa. The basketball courts and playgrounds will be replaced first because they don’t want the residents to have to go a year without them.

Sophia said that the old basketball courts weren’t caged in. Whenever she played, she often worried about the ball going into the street. She believes that more people would use them if they were caged in.

Cory suggested having more covered outdoor spaces in general. He said that people in San Diego prefer to do things outside, even if it’s drizzling.

Mary Beth suggested having outdoor spaces that are a little more secluded. She said that Liberty Station is a good example. As you wander down the paths, you’ll see little pockets with a BBQ and sitting area. Some residents may want to have a little privacy outdoors after being cooped up in their apartment with their roommate all day.

Cory pointed out that the design has different sized courtyards so that they can be used for different things.

Sophia said that her biggest concern is accessibility. She asked if the area will be accessible via bike and wheelchair.

Brenna said absolutely. Accessibility was very important when coming up with the design.

Brennan shared that bike storage is distributed around the facility (for a total of 760 bikes).

Sophia asked if the bike storage is covered.

Brennan said that some will be and some will not.

Sophia said that bike theft is a major problem and would like the design team to consider that. She wants the bike storage to be accessible but secure at the same time.

Brennan agreed. That is one of the reasons why it was decided to scatter the bike storage around the facility. They will also be put in highly visible areas so that it'll deter theft. He also hopes that residents will keep an eye out for each other since some can see the bike storage from their apartment.

Brennan then showed a picture of the community amenity space.

Sophia said that she thinks a sauna would be utilized by the residents. She suggested that the Jacuzzi be moved farther away from the pool. She also reminded the committee that they need to think about noise and how the residents around the pool will be affected by it since the buildings are so close.

Amanda suggested having quiet hours.

Mark said these are valid concerns and the committee will discuss policies later. Right now, he’d like the committee to consider whether or not they even want the Jacuzzi.

Cory encouraged the members to think about infrastructure and said that policies will be discussed later.

Gautam said that he agrees but pointed out that sometimes policy can also affect infrastructure.

Cory agreed and said, for example, having two Jacuzzis next to each other is a bad idea.

Sophia asked the committee to think about whether they would want a regular pool or an exercising pool.

Cory said that he and Brandon talked about this and agreed that since we already have exercise pools on campus, the pool in this community should be a regular one. He, as a graduate student, won’t use it but he knows that the families will use it.
Mark said that a regular pool is more of an apartment complex amenity. If the committee would like to set hours for exercising, they are welcome to discuss that later on down the line.

- Sophia thinks there should be two pools - one for exercising and a regular one.
- Amanda pointed out that children will not follow the lines in the exercising pool. If a child in floaties came into your swim lane, would that be ok?
- Sophia reiterated that she thinks two pools are needed. One for families and kids and the other for exercising.
- Mark said he’ll add this to the list.

Micro-Markets
- Mark said that he’d like the committee to think about this as a “farmers market” where one day there is a vegetable person and the next, maybe a fruit person.
- Amanda thinks this is a great idea. She pointed out that there is already a pizza place and coffee place close by. She said it would be great to have access to items like vegetables and produce. Many of the families at Mesa use Vons delivers because it is more convenient.
- Sophia asked about art space.
  - Cory said that he’s received a lot of feedback regarding possible use of space (i.e. isolated yoga room, a room to let your children run loose in, art space).
  - Mark said that there will be versatile spaces throughout the community that can be checked out for those types of things.
  - Cory suggested adding more and maybe putting them on the left side of the complex instead of just centralizing them.
  - Russ recommended that the committee check out the North Park Post Office. They have a space (two actually) that sounds like what the committee is talking about. The space is changing constantly and being used for a variety of things.

Mark asked the committee if they could add anything to the community, what would they add.
- Gautam suggested a game room where there are activities like a ping pong table. The committee has discussed open and empty spaces but he would like to see some spaces with activities in them so residents can go and play.
- Mayra suggested an open area where residents can play kickball or softball. Would be a great place for residents to connect with their neighbors.
- Amanda likes the design the way it is. She would like to see a playground somewhere in the facility.
- Mary Beth also likes it the way it is and thanked Cory for his hard work representing the committee.
- Rosie suggested multiple outdoor fitness stations. She also suggested having a big space to do events like dances or socials.
  - Cory talked this over with the GSA President and they believe that having large events in the community might not work well.
  - Mark said this is definitely something needed across the campus.
- Sophia would love this community to be like North Park. She would also like it to be a safe place where residents don’t have to worry about drunk and rowdy people. She asked the design team to really think about where they are placing things and how sound is going to bounce off the buildings. She likes the idea of having more outdoor space so residents can play and get some fresh air.
- Rosie suggested having charging stations outside throughout the facility.
- Cory said that there might be potential space for lockers that residents could be checked out. Since there will be little storage in the micro units, other storage alternatives will be needed.
  - Amanda said that the outdoor storage at Mesa is really nice and useful.
- Russ shared that the outdoor athletic space at the 24 hour fitness at UTC is very nice and people are responding to it well.

Meeting adjourned at 3:23. The next meeting will be on Thursday, February 5 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
Mark shared that they had a great turnout at the Town Hall. A total of 88 people attended. Half were residents and half were not. He shared that the common themes were (1) low cost and (2) safety and security. He reviewed the issues that were brought up at the Town Hall:

- 3D review of architecture/interior images of new housing
  - Mark said that HDH is going to talk to the architects to see if this is possible.
- Application should include choice to live or not live around children
  - Lindsay thinks it'll be in the best interest of both parties to know that children are living there.
  - Mark suggested marking units as family so that potential residents can make an informed decision about where they want to live.
  - Lindsay says that students have indicated in the student survey that they would like to have designated quiet areas. She thinks this would be something that residents would be interested in too.
  - Mark asked if there is an interest to have South Mesa be family housing.
    - Amanda said that she likes things the way they are now. She likes that families have priority but if there aren’t enough families to fill the space, it should go to the next person on the waitlist.
  - Mark said this is an opportunity to review the application and the roommate process. With regard to roommates, he suggested creating a system like Match.com. Undergraduates have to answer a questionnaire and are paired up based on the answers they provide.
    - Mary Beth believes there will be less roommate issues in the new housing facility.
      - Mark said possibly because there will be more single units but the other communities will still have issues. He believes this is an opportunity to create a more robust application.
    - Cory said that the biggest problem is that there isn’t enough housing. It is hard to give options because there aren’t that many options to choose from.
    - Gautam said that many undergraduates don’t really know what they want and are OK with what they get. He believes that providing more options won’t fix the problems.
  - Lindsay believes this should be addressed at a community level and not just an individual unit level. To prevent issues from arising, the right questions need to be
asked. Someone mentioned not wanting to live above the pub. This can be prevented by simply asking if they mind living above the pub.

- Cory suggested clearly stating that applicants can indicate a preference but may have to wait longer for their desired space.
- Russ understands the desire to create communities but asked the committee to think about the consequences of not being able to deliver on that promise. What if a loud person moves into a quiet building? Because the environment is constantly changing and the tenants living in a community are in constant flux, he suggested focusing on building an environment or community concept instead of designating certain areas as quiet, etc.
- Mark said he pictures a website where an applicant can hover their mouse over a unit and see the details about that unit.
- Lindsay said that there are already significant amounts of complaints about noise and thinks that designated quiet areas would alleviate that.
- Cory suggested having a roommate change day, 3-4 weeks after move-in.
  - Mark said that they do this in undergraduate housing.
- Gautam thinks that it would be easy to enforce quiet zones or quiet hours at the new housing facility.
- Cory has a problem with the noise issue because if you lived in North Park and there was noise, you’d have to put up with it. If it became unbearable then you’d call the police. With on campus housing, the bar is set so low. He provided an example – he was playing cards with his friends and the table they were using had bad footing. It was only 11pm and the neighbor downstairs complained about the noise they were making.
  - Amanda said it really depends on your neighbor.
  - Cory said exactly. That’s why he thinks there should be different communities. Some can have quiet hours begin at 9pm and others at 12am.
  - Lindsay agreed that the bar for noise is much lower in graduate housing. Some residents want to be able to study in their room with no noise. They want to be in quiet communities that study all the time. And others want to be able to have friends over whenever they want. Creating communities would fix that.

- Basketball Court needs to stay – gets more use than volleyball.
  - Mark said that the basketball court will be relocated. He said that he’s received feedback stating that the volleyball court is not a value so it is being taken out.
- Add more BBQs
  - BBQs will be added at Mesa, OMS, and Single Grad Apartments.
- Bridge over canyon
  - Mark said that the bridge connecting Mesa and east campus is going to happen and will be completed in Spring 2017.
  - Gautam remembers discussing another bridge. He asked if this is the same one that committee discussed previously.
    - Mark said yes. He said that they are hoping that campus will see the value in the bridge and the value in connecting the community to the campus. He is hoping that other sources are going to pay for it but regardless, the bridge will be built. This bridge will get students to campus in 5 minutes.
    - Russ pointed out that if there is no bridge, people will just walk through the canyon and they don’t want people to do that.
    - Mary Beth asked why students wouldn’t just use the trolley to get onto campus from Mesa.
• Mark explained that it goes up and around the long way. It would take a lot longer than just crossing this bridge.

- Central location for community gatherings in new housing
  ○ Mark agrees and says that HDH wants this too. It is already included in the new housing project design.

- Change Machine in laundry rooms
  ○ Mary Beth suggested accepting triton cash instead.
  ○ Mark said that the change machine would have to be put inside the laundry rooms to keep them safe and secure.
  ○ Cory asked why residents can't just use triton cash.
    ▪ Mark said that is definitely possible but the request was for a change machine.
    ▪ Amanda said that spouses don't have ID cards so they wouldn't be able to use Triton Cash.
  ○ Mark said that they could issue cards so spouses could do laundry.
  ○ Lindsay suggested having rolls of quarters in the housing office.
    ▪ Mark said this would be possible but the issue would be availability since residents would only be able to get them during office hours.
  ○ Cory thinks the triton card idea will solve this issue and is more efficient.
  ○ Mark said that having a change machine is really hard and will invite perpetrators.
  ○ Gautam thinks triton card is a better choice and believes that if they did a survey, most residents would prefer that option.

- Communication Email
  ○ Cory said that he currently answers the emails sent to the new housing project email address. He doesn't mind answering general housing questions through there.
  ○ Gautam said that he doesn't think residents should have to send an email to get information. There should be a place where they can access this information easily.

- Community Assistants (CA) Issues
  ○ Mark said that this will be put on a future agenda to discuss with the committee. He knows that Sophia would like to bring a CA to talk with the committee.
  ○ Cory said that CAs are important in buildings like Rita and the new complex because the doors are fire doors and are spring loaded, thick, and heavy. Once a resident steps out, it closes on them and locks them out. By comparison, a CA in SGA gets lockouts every week and a CA in Rita gets one every couple of hours.
  ○ Mark brought up the notion of having a machine where a resident can input their PID and be issued a temporary key. This machine would also notify the Housing office to let them know who has a temporary key and when it expires.
  ○ Cory thinks CAs are useful and that it's good for residents to have a point of contact. They need to be trained and well informed though. If the office is closed and, as an example, a resident needs to get a guest pass, they could go see their CA.
  ○ Mark asked the committee to think about the new housing project and how to make the residents feel a part of the community. He will put this on the agenda to discuss.
  ○ Cory suggested giving CAs an exception to the two year housing policy. In the long term, this would be beneficial because they would live on campus longer and will have that experience. Cory suggested giving them a discount on rent too.
    ▪ Mark agreed that the committee needs to discuss perks and the role of a CA. He said that if a CA is there for a longer period of time, there is no need to worry about retraining or misunderstandings.

- Community Rooms – open all the time instead of requiring reservations
- Mark said this is a simple fix and just requires that they install card readers.

- Cost and convenience are important in new housing communities
  - Mark said that HDH agrees.

- Dishwashers in the new housing project
  - Mark said they could be included in certain apartments. It doesn’t make sense to put them in the micro-units but maybe in the family units.
  - Mary Beth understands putting them in the family units but not units with only two people.
  - Cory suggested looking into small ones that could be placed on the counters. Residents could lease them from the housing office and maybe get a surcharge for water usage.
    - Amanda is unsure about this because if the units are moved a lot, Housing will get a lot of maintenance calls because they tend to leak.
  - Cory suggested having a dishwashing area on the first floor with industrial level dishwashers. Residents could drop off a box of dishes and pay to have them washed.
    - Gautam said this would be a complicated process and he could see a number of issues arising.
  - Mark asked the committee how they felt about having dishwashers in the three bedroom units.
    - Cory said that the student who spoke up about this issue, believed that it should be provided as an option because not everyone will want them. Residents don’t want to have to pay for them if they won’t use them. Hence why he suggested alternative solutions.
    - Mark said that right now is the time to make a decision about whether or not to have dishwashers in the units because they are in the design stages. They can do it, if the committee wants. He thinks it would be nice to have them in the family units.
    - Mayra asked if there is an intent to have families in one central location. If so, all the dishwashers could be placed in that area and be serviced easily by maintenance.
      - Cory said no, there is no plan to have families in one central area.
    - Mary Beth said that if she found out there was a dishwasher in the three bedroom unit, she’d find two roommates so she could live there.
      - Mark said that would be ok. The three bedroom units can be occupied by families or three people.
    - Amanda shared that she knows Mesa residents who bring in their own dishwashers.
      - Since they know this is happening, Cory reiterated that housing should lease the units to residents. Housing could probably do it at a lower cost to residents too.
      - Amanda said that they’d have to make sure the units were in working condition and not broken.
      - Gautam is worried about the maintenance on these machines.
    - Russ shared that if he lived in an apartment with two other students, he’d want a dishwasher.
      - Cory said that he’s found it to be the opposite. If you have one roommate, the dishwasher is used all the time. If there are three people, it becomes a battle of who does the dishes. All three would use the kitchen but almost always independently. So, everyone tends to...
wash dishes by hand. Most of time, you cook for yourself. It isn’t likely that you’ll be cooking for three people. He sees a family making use of the dishwasher, but not necessarily three roommates.

- Gautam suggested providing the hookups and allowing residents to choose to install one, if they want one. He asked if this was a liability.
  - Mark said residents are allowed to do this now. He said that if the committee wants to look into leasing them to residents, they can. It would be tricky because there isn’t much storage for them. But, they can look into it.
  - Cory understands there isn’t much storage and reiterated his idea about having a dishwasher station. It could be a place where people can come to wash dishes or it could be provided as a service where people can drop their dishes off and pick them up later. Card readers could be installed so residents can swipe their card to get into the room to wash their dishes.

- Domestic relationship documents too complicated
  - Mary Beth doesn’t believe the documents are too complicated.
  - Cory said that the requirements are not online anymore. Residents have to contact the office to find out what information is needed. Then, they have to bring their partner into the office for an in-person interview. They can only do this during the week because the office is closed on the weekend.
  - Mark shared that the concern last year was that they saw a large increase in domestic partners and believed that it was a result of people playing the system. A graduate student overheard some students on the shuttle discussing how to play the system and this student stepped forward to voice that concern because they were very upset. He said that although the paperwork is typically processed during the week, residents can make an appointment on the weekend and a housing representative could be there. He doesn’t think the requirements are unreasonable.
  - Gautam completely agrees.
  - Mary Beth doesn’t think requiring three documents is too much.
  - Mark believes that people are having issues with the personal interaction part.
  - Russ doesn’t think the process is too complicated either.
  - Cory suggested putting the requirements back on the web.
    - Mary Beth agreed. She said that the web doesn’t have to provide the full details but maybe a short requirements list and a statement to see the Housing Office for more information.

- More Events
  - Mark said that GSA and Housing agree that more events are needed and will try to come up with more ideas.
  - Cory suggested inviting Malia to a future meeting to talk about events.

- Gardens
  - Mark said that they will relocate the existing ones that will be displaced by the new housing project. The gardens will be replaced before the others go offline. The new project will have its own garden plots.

- Grocery Shuttle
  - Mark said this was a request to have a shuttle go back and forth to Vons. Once the construction is done, there will be a convenience store and a farmers market in the new housing facility.
- **Mary Beth** said that there is also Vons Delivers.
- **Amanda** agreed. She suggested providing new residents with information about Vons Delivers and Farm Fresh at move-in.

- **Hallways in new housing project** should be reduced so it doesn’t feel like hotel
  - **Mark** said he completely agrees.

- **Hours of Construction**
  - **Mark** said that the hours of construction are as follows: Monday - Friday 7am to 5pm. There might be some night construction but they would notify residents ahead of time.

- **Housing in North Park**
  - **Mark** shared that they have a real estate firm who is searching for a property that has 30+ units in the hospital and North Park area.
  - **Cory** asked about purchasing smaller lots that have 15 units.
    - **Mark** said that it would cost a lot of money and they wouldn’t be gaining that many units. They will continue to look for properties with 30+ units.

- **Lighting in mesa**
  - **Mark** said that all current bulbs are schedule to be replaced with LED.

- **Match incomes to housing price**
  - **Mark** shared that they went down this road two decades ago. This isn’t possible and is very hard to administer.
  - **Cory** agreed. He said that he is able to pay $800 a month because of his stipend but he knows that there are others who cannot because their stipend is smaller. This isn’t a fair process.
  - **Mark** shared that HDH spent a year working on this and could not make it work. He said that circumstances are always changing. A resident may have money one year and none the next. It would require lots of checking. He recommends not doing this.

- **Multi-level accessibility**
  - **Mark** said that residents will be able to go anywhere in the new housing project.

- **Neutral space**
  - **Mark** said there is lots of it in new housing project.

- **Open green areas**
  - **Mark** said there will be lots of open green areas too.
  - **Mary Beth** asked if the green areas will be fake.
    - **Russ** said no, the green areas will be real.

- **Retail grocery store**
  - **Mark** said this will be included in the new housing project.

- **Roommate in same year/discipline**
  - **Mark** shared that ARCH is working on a new roommate process to implement later on this year. It will be presented to the committee before it is launched.
  - **Mary Beth** said this is a funny request because she has received feedback from her students that they prefer not to be housed with people in the same discipline because it is too competitive.

- **Secure housing for out of state/country students**
  - **Mark** said that’s why they are pushing this project forward.

- **Security cameras**
  - **Mark** said there will be security cameras in the new housing project. The security officers that will be installing them will be coming in to speak with the committee at a later meeting.
  - **Cory** suggested doubling up with dummy cameras throughout the facility.
- Guards in the parking structure
  ▪ Mark said that this option is very costly.
- Security notifications
  ▪ Mark shared that the newsletter has a section called “Safety and Security Central.” They are going to beef that section up.

The next meeting will be on Thursday, February 12 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
Ramona provided an update regarding the items brought up at the Town Hall.

- She said that HDH is working on improving communications. Every resident was sent an email with information and a link to the new webpage. Every time there is an update or announcement, it will be posted at the link provided.
  - Sophia asked if it was sent to all graduate students.
    - Ramona said it was sent to all residents.

- Ramona said that she’s been in communication with Kevin Norris and Tyson regarding NRG, no capital outlay for the University, and the various pricing structures. Kevin agreed to meet with Tyson and they will follow up with Ramona.

- She is working with HDH POP (Property Operations & Planning) regarding the relocation of the basketball court and playground, in advance to the start of construction. They are looking at an area known as “Central Park,” which is directly behind ECEC and will be more central to the entire community. Steve Horner is the point person for this task.

- Regarding the request for more exterior lighting at Mesa – She said that they will be adding more fixtures, as well as changing out the current lightbulbs. This is already in process but the committee will see more in the next 6 months.

- She put in a call to Parking and Transportation with regard to getting a shuttle to Vons. She shared that this was done at The Village but it wasn’t very popular.
  - Mark added that he is going to meet with Parking and Transportation to talk about the planned shuttle route and permanent shuttle stop locations. They didn’t know that HDH was building a new housing project so he is going to show them.

- Ramona then provided an update regarding the garden plots at the new housing project. She said that they will be smaller, separate lots with raised beds that will look neat and orderly.
  - Mark said that they did something similar at ERC and it works well. It’s orderly and divided up perfectly so each resident knows where their space is.
  - Russ suggested having a garden space for Grounds. They have talked about having nursery plants that they can grow and plant and be on site. It doesn’t have to be a raised bed but he knows they’d appreciate some space.
  - Lindsay asked if there is still a long waitlist for garden plots.
    - Ramona said yes.

- Ramona set up a meeting with IT to talk about using Triton Cash card in the laundry rooms at Mesa, OMS and Coast.
Regarding the fitness rooms, she said that they have been monitoring the existing room and there isn't enough usage to justify creating more rooms. They are going to continue to monitor the usage and can provide updates at a future meeting.
  - Cory said he would like to see those numbers.

Appeal 507
  - Cory motioned to vote.
    - Appeal denied with 0-8-0 vote.

Appeal 510
  - Rafael motioned to vote.
    - Appeal denied with 2-6-0 vote.

Appeal 511
  - Rafael motioned to vote.
    - Appeal denied with 0-8-0 vote.

Review of Possible Agenda Items and groups the committee would like to invite to future meetings:
  - Mark said that the committee wants to speak with OSD, but asked if they wanted CAPS to come too.
    - Cory thinks that having them both at a meeting would be beneficial since they usually deal with the same issues. He explained that sometimes the committee will get a note from CAPS saying one thing and OSD another. He thinks it would be nice to hear about their processes and discuss how to make them both more consistent with each other.
    - Rafael is concerned about having both groups at the same meeting. Their processes are very different. OSD has a very lengthy process.
    - Cory asked the committee if they would prefer to see them at the same time or separately.
      - Rafael said he’d like to see them on their own.
      - Lindsay said she’d like to see them on their own. She asked if CAPS can give a housing accommodation.
        - Cory said no.
  - Mark asked about the childcare resolution proposal from GSA (the proposal that Brandon, Don, and a few others are working on).
    - Cory said that GSA should have an update soon.
    - Mark said ok. He will leave the item on the agenda list.
  - Mark said the next item on the list is F2 visas and discussing how this impacts financial need.
    - Rafael explained that before any foreign person can enter the country, they are required to prove that they have a certain amount of funds available in their bank account. Sure, the situation may have changed since then, but at one point they did have those funds in their account. He asked for clarification regarding the purpose of this agenda item.
      - Cory explained that the goal is to get more information and to be cognizant of what is going on.
    - Mark said this is a carryover item from last year and believes the committee wanted to be “walked through the process,” and to understand the rules so they can make informed decisions.
  - Sophia suggested inviting Community Assistants to a future meeting to hear their testimony about what they can and can’t handle. She would like to invite both a previous and current CA.
Rafael asked if they get free housing.
  - Cory said yes.
  - Lindsay added that although they get free housing, she believes it’s the worst job ever.

Sophia said that she knows an old CA that would like to come in and speak with the committee. She asked if HDH could bring in a current CA.
  - Ramona said that she will reach out to the current CAs.

- Mark asked if there was anyone else the committee would like to invite to a future meeting.
  - Rafael said Transportation.
    - Mark added them to the list and suggested waiting a bit. He explained that they are currently in recruitment for their Director.
  - Lindsay suggested Chief David Rose from campus PD. She said it would be nice to have some statistics to look at.
    - Sophia would like stats on theft and break-ins. She asked if the committee members could be notified of when these guests will be visiting so they can make every effort to attend the meeting.
      - Mark said absolutely.

- Mark asked if the committee wanted to have Town Halls for each community.
  - Cory said he doesn’t think it’s necessary.

- Mayra invited the committee members to attend the February 18 SHORE orientation.
  - Ramona explained that this event is an HDH 101 presentation where graduate coordinators will learn more about the waitlist process and the specifics of the SHORE program.
  - Lindsay asked when the graduate coordinators will start offering SHORE.
    - Mayra said after orientation.
    - Lindsay said that the program is designed to be used as a recruitment tool. She would like them to reiterate this at the orientation so that graduate coordinators are clear about it. She believes that some are just giving away their two spots to anyone that asks for them.
    - Cory shared that his department offers SHORE routinely and not many choose to do so because they are a well-funded department.
    - Mark agreed that it should be reiterated that SHORE is a recruitment tool. Over the course of time, some departments have started to just hand them out. HDH is not part of the selection process and just receives the name of the candidate the department selects. He thinks both the departments and the committee need to understand the goals of SHORE. If the program is not working, it is the committee’s job to look at it.
    - Cory said it is important to discuss this because there is now a two year policy and this program provides an exception to that.
    - Sophia thinks the policy should be revised and that there needs to be better communication between the graduate coordinators and HDH.
    - Rafael shared that he’s worked in three different departments and they have all used SHORE as a recruitment tool. He hasn’t heard about departments just giving their spots away or not using their spots. The feedback he’s always received has been that there aren’t enough spaces because there are only 70 spots.
      - Ramona said that there are actually 96 spots.
- Cory said that GSA has been discussing SHORE since the start of the two year policy. He believes the graduate population should be told about the revisions to the policy.
  - Rafael asked Cory to elaborate as to why.
  - Sophia explained that graduate students are the ones receiving the space so they should understand the policy.
- Lindsay shared that she has met at least 15 people who got into SHORE and only one can say that it was used as a recruitment tool. Most said that they called, inquired about it, and got it. She feels there is miscommunication about the purpose of the program. She said this is a valuable program and should be used correctly.
- Rafael said that not all departments are doing this. The students she spoke to, may not fully understand the process they went through to get the space. The departments he’s worked for have literally included in the email that this is for recruitment purposes.
- Cory said that this should be added to the agenda and the process should be discussed so it is clear to everyone. He suggested possibly having departments apply for spots instead of giving them spots. He knows the program has changed a lot and would like more information about the process.
- Sophia suggested speaking about the program after the 2/18 orientation.
- Rafael added that he does speak with everyone in his department that is offered SHORE to make sure they understand how special this program is and its purpose.
  - Lindsay said that it’s great that Rafael does this but she’s not sure everyone else is doing the same. She just wants to make sure the other departments understand and are following the process.
  - Rafael said he appreciates that. He said that program is important to many of the departments and is very valuable to them in the recruitment process.

The next meeting will be on Thursday, February 19 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
MEMBERS PRESENT: CORY STEVENSON
MARK CUNNINGHAM
GAUTAM AKIWATE
MAYRA ESTRADA
LINDSAY FREEMAN
SOPHIA HIRAKIS
ROSIE JIMENEZ-NEGRETE
RUSS KING
REBECCA OTTEN
JASMINE ROBERTS
AMANDA SHELTON
MARY BETH WARD
PA CHIA VUE

Safety and Security
- Mark shared that all the lights around the housing facilities are being replaced. These include doorways, down the stairs, and out into the parking lots. This is a multiyear project that HDH already started and is committed to getting done.
- Mark mentioned the addition of two video surveillance cameras, one at each entrance of the OMS parking structure. The cameras will tape but are not monitored.
  - Lindsay asked if this was going to be costly.
    - Mark said that this is the least costly option. If the committee wanted to add cameras to every floor, that would be very costly.
    - Cory suggested adding dummy cameras throughout the structure.
- Mark said that HDH is going to install card access locks on the doors of all the common rooms/spaces. He is hoping to eventually move to a chipped ID card and get rid of using stickers. The biggest challenge will be to have the card work with Parking and Transportation because the card will have to work with the LRT and MTS.
- Mark said that additional bike racks have been ordered. They are exterior bike racks and should be installed this summer.
- HDH is proposing an additional RSO. With the addition of 1300 more residents, there will be a total of almost 3000 residents living in the Mesa area.
- Mark said that the new housing project will be card access. HDH wants to make it simple for the residents. There will be video surveillance at both entrances of parking structure. These will also be taped, not monitored. If something should happen, the police department will be able to review the footage. If the committee wants more surveillance, HDH can look into additional options.
  - Lindsay asked if any of the Undergraduate housing facilities have full security.
    - Mark said no. There are a lot of cameras all over campus but he cautioned the committee about adding too many cameras. If the expectation is that someone is always watching, that is not true. He added that there will also be blue emergency lights on each floor of the parking structure.
      - Cory asked if the blue lights will make noise. There is one on Library walk that goes off every 20 minutes.
        - Mark said that he will ask UCPD about that.
Mark mentioned that they are reviewing all possible indoor spaces, to see where they can put bike racks.

Mark asked the committee if there is anything on the list they want to either move up (in terms of time) or anything they’d like to add.

- Sophia shared that there is technology available that can read a license plate and store it in a database. She thinks it can help track down criminals. She suggested having cameras at the entrance to the community to monitor everyone coming into the community.
  - Cory does not agree with having cameras close to where people live. He believes that people should be able to come and go without anyone tracking it. He doesn’t think it’s appropriate for a residential community. He would like to explore other security options but not a camera that will be able to track when people go in and out of their homes.
  - Sophia said that she was actually suggesting that cameras be placed at the entrance to the community where cars will be entering and leaving. Not the housing facility.
  - Amanda said that there will already be cameras at both entrances of the parking structure.
  - Sophia suggested putting a camera at the entrance of One Miramar Street and anywhere else that cars can enter the community.
  - Amanda said that if thieves block their license plates, the cameras may be useless.
  - Mayra asked how reliable the camera technology is. She agrees with Cory and doesn’t like the idea of putting cameras in the residential area. She would like to do more research and get more information about the cameras to ensure that the technology is reliable for what they want it to do.
  - Mark will invite Chief Rose to a future meeting to provide insight and answer questions. Today’s meeting is to put some ideas on the table and get input from the committee about safety and security. He suggested possibly going out into the community and gathering feedback. He also mentioned that he wants GSA to weigh in on these ideas as well. He is open to discussing any level of security the committee wants to go to. Each one will have their strengths, weaknesses, and associated costs. HDH will investigate any option that the committee wants them to.

- Mark asked if they wanted more cameras at OMS. He said that there is a lot that they can do and provided the following examples: more RSO’s, more video surveillance, more signs, etc. He also asked if they wanted access control at the entrance to the parking structure. There would be a gate and only those with the appropriate cards would be able to get in.
  - Sophia asked if they could have code access in addition to card access.
    - Mark said that if the codes were given to everyone, it would defeat the purpose of having the gate.

- Mark recommended pursuing bike storage bins, which are solid boxes that residents can rent.
  - Cory suggested having locked sheds.
  - Mark shared that a bike barn is being built at Revelle this summer. Students will use their ID cards to access it.
  - Rosie asked if students will still need to lock their bikes in the barn.
Mark said yes. All students would still lock their bikes. The barn provides a secure and covered space.

- Cory mentioned that a student at the Town Hall shared that RSO's will not escort residents to their homes on the east side of campus. They will escort a student to freeway and then leave them there.
  - Rebecca said that they should not be doing that. When a student calls, campus police will dispatch the correct person to help escort them to their destination.
  - Mark said he can invite a CSO or RSO to come in and answer questions, at the same meeting when UCPD is coming.

- Mark asked if there is anything else that can be done to make residents feel safe.
  - Amanda suggested having storage similar to Mesa. She explained that residents share this outdoor storage closet with their neighbor (separated by a divider). They can store items like bikes and strollers.
  - Lindsay likes the idea of having a neighborhood watch program. She remembers hearing about an app but doesn’t remember the name.
    - Rebecca said that the app is called Next Door and a Mesa resident initiated community involvement.
    - Mary Beth suggested having a community safety blog or website where residents can visit to get information.
      - Rebecca shared that they added a new webpage where residents can find updates, security tips, as well as how to sign up for alerts.
  - Sophia suggested the committee vote on whether or not they want the bike bins.
    - Cory asked the committee if they wanted Housing to look into the bike bins.
    - Lindsay suggesting waiting because BAC (Building Advisory Committee) will be sending a survey to students, asking for input regarding the new building. She suggested adding a question about the bike bins to get feedback. She also suggested asking about surveillance.
    - Cory explained that he was asking if Housing should look into the bike bins and bring back numbers to share with the committee. Once the numbers are known, the committee can then make a decision about whether or not they want them.
    - Lindsay agreed. She thinks the committee should go through the list of items discussed today and cross off the items they are not interested in.

- Committee Vote
  - Cory asked the committee if they wanted to move anything up, in terms of time.
    - The committee voted no with a 0-7-0 vote.
  - Cory asked the committee if they wanted to look into higher level of video surveillance (more than two cameras at OMS and more than two at the new parking structure).
    - Sophia reiterated her suggestion to have cameras at the entrance to the community to record all cars entering and exiting the community. She would like the cameras that can read license plates in the dark.
    - Mary Beth asked if there are any ramifications to having more cameras, insurance-wise.
      - Mark said that they would look into this.
    - Sophia believes that capturing when a thief leaves the premises could help with the investigation.
Russ sees the value in knowing what time a car leaves, but pointed out that the challenge is figuring out the person in the car. He shared that his friend’s business has been broken into several times and although she had footage and pictures of the thieves, the police were unable to find them. Every time the police were called, they arrived a minute too late. The thieves were finally caught, but only because they realized they were being recorded, causing them to stall, and allowing the police to arrive in time to catch them. The point of the story was that although she had footage and could describe them perfectly to the police, they were still unable to catch them. He wants the committee to understand that there is a fine line about how much a video camera can help you.

Gautam said he’d like HDH to look into how effective adding video cameras would be.

Mark said that he can ask for statistics.

Jasmine pointed out that not all thefts are done by outsiders. A lot could be done by people within the school or community. These are people that may live in the facility and are watching other residents come and go all day. She asked how to catch those people.

Rosie asked if cars are stolen a lot.
  - Mark said that he’s invited a crime prevention officer to come in and show the committee some statistics. The stats will help with making decisions about this.

Cory asked the committee to vote on whether or not they wanted to look into more video surveillance.
  - The committee voted yes with a 7-0-0 vote.

- Bike bins
  - The committee voted in favor of looking into getting bike bins with a 7-0-0 vote.

- Increased number of RSOs and police checks.
  - Mark suggested tabling this vote until the committee sees that stats that UCPD will provide.

- Mark asked the committee about access control at the parking structures.
  - Gautam said he’d like to table this as well until they can ask UCPD their questions.

The next meeting will be on Thursday, February 26 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
MEMBERS PRESENT:  CORY STEVENSON
GAUTAM AKIWATE
TRACY CRUZ
MAYRA ESTRADA
RAMONA FERREIRA
SOPHIA HIRAKIS
ROSIE JIMENEZ-NEGRETE
RUSS KING
REBECCA OTTEN
AMANDA SHELTON
PA CHIA VUE

GUESTS:  DAVE DECARO, HDH Marketing

Appeal 519
-  Gautam motioned to vote on the appeal.
  o  Sophia seconded the motion.
  ▪  Appeal denied with 0-7-0 vote.

Update on GSA sponsored Town Hall Meeting
-  Rebecca said they put all the comments received from the Town Hall into an FAQ document.  This FAQ document was sent to all residents and is also available on the ARCH Housing website.  The newsletter also mentions it and provides a link to the information on the web.

Student Residential Living and Learning Workgroup (SRLLW)
-  Cory said that there are a lot of people in this workgroup and each has been tasked with composing a report about the residential experience on campus and issues that residents feel are important.  These individual reports will be combined into one report and given to the Vice Chancellor of Student Affairs.  He said that he will bring his report to show ARCHAC so the members can provide an additional voice.  He asked the members to think about the residential experience and about the issues they feel are the most important to highlight.

Waitlist and Roommate Selection
-  Cory said that students have complained that the waitlist and roommate selection process is convoluted and not clear.  He asked the committee for their suggestions on how to improve the process.
-  Rebecca provided some background on the current process.  From 1997 to October 2008, when a waitlisted student was offered a space, they could select their own roommate, as long as the requirements were met.  The waitlisted student would sign the lease and indicate who they wanted their roommate to be.  Since this was before the two year policy, students stayed through the completion of their program.  A lot of residents were unhappy with this process because the roommate who signed the lease could provide the other roommate with notice and force them to move out.  In 2008, the process changed.  Each person is currently required to sign a housing contract and Housing assigns them into a space based on their application date, need housing date and community preference.  Housing is thinking about adding an extra layer to the roommate process.  When a student applies, they will be able to indicate that they want to pick their own roommate.  They
will then sign into a system, fill out a questionnaire, and speak with other students who are looking for a roommate too. Once a roommate is selected, Housing will assign both into a space.

- Gautam asked if the two residents will be assigned based on who has the earliest application date.
  - Rebecca said yes. She mentioned that Housing would need to make it clear that if a student decides to select their roommate, they might have to wait longer. She said that they get a lot of “one outs,” (single students moving out) but not as many “all outs” (total apartment is empty). But eventually, they will get to a point where they will turn apartments faster because roommate pairs will have the same start date and end date so they will be turning two spaces at a time.

- Sophia asked if students have to choose a roommate from the database.
  - Rebecca said no. They just have to make sure the other student meets the eligibility requirements and still has time left on the two year housing limit. Each student would list each other’s names on their application.

- Sophia asked what the other complaints were regarding the waitlist and roommate process.
  - Rebecca said that it is very difficult for two students to live together with the current process. If hundreds of people are ahead of them on the waitlist, we can’t allow them to jump. This new process will allow that. Since they are not roommate matching and assigning based on application dates, there are often roommate conflicts.
  - Sophia said that potentially, people that are earlier on the waitlist may have to wait if others are being pulled from the latter end of the waitlist.
  - Rebecca said yes, but hopefully they are pulling people that they want to live with, are compatible with, and will be happy for the two years they live on campus.
  - Sophia asked if the roommates will have a trial period to make sure the pairing works.
    - Rebecca said this is possible if the committee wants.
  - Cory said that it is important to make sure everyone understands how the waitlist works. He said that he’s received feedback from students stating that the process is not clear and they don’t know where they are on the waitlist.
    - Rebecca suggested adding FAQ’s to make the process more clear. She asked the committee for suggestions on how to make the process more clear to prospective residents
    - Dave asked Rebecca if it is possible to show students where they are on the waitlist.
      - Rebecca said that with the current process, this would be difficult because a student isn’t going to stay at the same spot every day. Since each student can have three preferences and has the ability to change them, they could be #1 one day and #30 another day.
      - Cory asked the committee to review the current policy and think about how to improve the process. He also encouraged the committee to speak with their constituents to get feedback. They will continue this discussion and review possible solutions at a future meeting.
      - Rebecca said that the current system is designed to be customer friendly and provide options. If the committee wants students to be able to see where they are on the waitlist, the process will have to be more restrictive and not provide as many options. She said that most people understand the process once it is explained to them so she reiterated her suggestion about adding a FAQ to explain the process.
      - Sophia asked if the two year policy can be made into a google document so the committee can write down their comments.
• Cory said he’d like to hold off on this. He’d like the members to review the policy on their own without influence from the other members. He is concerned that they may drop an idea that might have potential, just because of what another person is saying. He’d like the members to bring up their ideas at a future meeting and discuss them. He thinks Sophia’s idea is great, but should be implemented after each member has had time to review the information for themselves.

ARCH Handbook and Website
- Cory said that he believes the website is not user friendly. He rediscovered this when he was unable to locate information about the current appeals process.
- Rebecca said that each appeal is considered on a case by case basis. If the committee can agree on appeals that are deemed not appealable, then those can be posted on the web.
- Cory reviewed the appeals paragraph in the resident handbook and feels that it is lacking. He drafted two paragraphs to help make the process more clear.
- Rebecca said that they can definitely review it and revise the verbiage.
- Cory pulled up the ARCH website and led the members to the electronic appeals link.
- Rebecca said that this would be the perfect location to put an explanation. She said that the handbook is updated as needed (approximately every 4-5 years). Every time it is changed, the residents have to be noticed. If the handbook references a document, that is where the changes should be made. These references allow for change and flexibility.
- Cory sent his appeals paragraph to everyone via email. He asked everyone to read it and bring their edits to a future meeting.

Information and Communications
- Cory asked the committee to review the current resident handbook and think of ways to improve it. There may be policies that need an update. He also asked the committee to review the ARCH website. He said that they need to determine what information is important and what can be cut from the website.
- Sophia said that the website is very wordy.
- Dave showed the members the updated HDH homepage. He explained that this is what they are moving towards (a cleaner and clearer website). He explained that HDH does a refresh of their website every 4-5 years because after that amount of time, the website starts to get bloated with what everyone has added. He said that the current ARCH website does not distinguish between a current resident and a prospective resident. They would like to move in that direction. Current residents are looking for different information than a prospective one. Each should have their own web page with the information that is pertinent to them.
- Cory said that campus map could be taken off the current resident information because everyone knows where everything is.
- Dave said they hope to have a new ARCH website up by this Fall.
- Cory asked what Dave and his team needs from the committee.
  • Dave said that he’d like the committee to make a list of what a student wants to know when they visit the website. What are students looking for? Events? Construction updates? Waitlist information? And he also wants to know what information students want to find easier. If there is something that should be taken out, let him know too.

The next meeting will be on Thursday, March 5 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
MEMBERS PRESENT:  CORY STEVENSON  
MARK CUNNINGHAM  
RAFAEL ACEVEDO  
GAUTAM AKIWATE  
TRACY CRUZ  
MAYRA ESTRADA  
RAMONA FERREIRA  
LINDSAY FREEMAN  
SOPHIA HIRAKIS  
ROSIE JIMENEZ-NEGRETE  
RUSS KING  
AMANDA SHELTON  
PA CHIA VUE  
MARY BETH WARD

Upcoming ARCHAC Meeting Guests
- Mark shared that OSD will be at next week’s meeting (March 12, 2015). They are bringing some staff members to help answer questions. The goal is to hear what their process is and understand it so the committee can make informative decisions. He suggested sharing past appeal examples with them to get feedback. He asked if there was something they would like to address specifically with OSD.
  • Cory would like to know how they determine a recommendation for a housing accommodation.
- Mark then shared that Chief Rose will be at the following meeting (March 19, 2015). He’ll be bringing stats on Mesa, Coast, Rita, and a few of the parking structures. Mark asked the committee to keep in mind that the stats represent only reported items. He asked the committee if there was something they wanted to discuss specifically with UCPD.
  • Gautam wants to know how they (UCPD) feel about the efficiency and effectivity of video surveillance. The committee will need to make a decision about this soon and it would be good to have UCPD weigh in on whether or not they would recommend them.
  • Cory would like to see stats for the entire campus, not just the housing communities. This would allow the committee to compare how safe the housing communities are in relation to the entire campus. It would also help them determine if extra resources are needed for safety. He suggested also getting crime stats for neighboring areas around Mesa (to also provide a comparison).
- Tracy asked for clarification on OSD’s relationship with Housing. She thought they only made academic accommodations.
  • Cory explained that OSD is there to provide academic accommodations for students with disabilities. That is OSD’s main focus. But, those accommodations sometimes include a housing accommodation if they feel it will help the student be more successful academically. They then send that request for accommodation to Housing and Housing will make it happen.
  • Sophia asked if it is appropriate to ask for OSD to provide example cases where a housing accommodation was needed. She said that they don’t need to provide personal information, but a few examples showing their criteria would be helpful.
• Cory pointed out that he doesn’t want the committee to think that they have to set the bar to the same level as OSD because OSD’s focus is academic success. The committee’s focus should be to provide a safe and happy living experience on campus.
• Lindsay asked if Housing grants accommodations recommended by CAPS.
  - Cory said no. He said that only OSD has that power.
- Mark asked if the committee would like to invite anyone else to a future meeting.
  • Cory said Community Advisors (CA’s).
  • Lindsay said the Design Build Team.
  • Cory said SHORE.
- Cory asked if Ramona could give a presentation on the CA duties.
  • Ramona said yes. She said that they are going to be implementing a few changes to the program. The primary focus of a CA will now be community events. Students manning the Housing Office desk will now be handling lockouts and package pickup.
• Sophia asked if Mesa had CA’s.
  - Ramona said no.
• Mark would like the committee to think about how much work is the right amount of work for a CA and what is the right kind of work for them.
  - Cory added that he would also like the committee to consider how many CAs are needed in each community to perform the tasks assigned.
• Mark said that they will invite some CA’s in to talk with the committee.
  • Cory said he’d like to hear what they like and don’t like about their job. He’d also like to hear why they chose to be a CA and why they chose to stay in that position in their community. He then brought up whether or not HDH staff should be present during this meeting because they may not want to provide feedback with their bosses in the room.
  • Sophia doesn’t think the past CA’s will care if HDH staff is in the room.
  • Cory said that there are a few options. They could invite the CA’s and have HDH present and reiterate that the goal is to have a dialogue to address their issues. Or, they could have no HDH staff present and just have the CA’s speak with the committee. Lastly, they could just have Mark there.
• Mark said that if the committee doesn’t want HDH staff to be present, they won’t be. He wants the CA’s to be comfortable with sharing their thoughts and opinions.
  • Rafael asked for background on the topic of CA’s and why this is an issue.
    - Sophia explained that she’s received feedback from CA’s saying that their job is terrible and very time consuming. There are issues that need to be dealt with and she thinks it would be helpful to hear it firsthand from the CA’s. She believes changing their job requirements would alleviate some of these issues.
  • Rafael asked why Housing created this position.
    - Mark explained that CA’s are there to respond to emergencies (like lockouts).
• Lindsay wants to see what the long term plan is for CA’s. Right now, they just unlock all doors and deliver packages. She thinks this is a great time to review this because there will be 1400 more residents soon. This should be discussed before the new housing
The project is complete. She suggested getting a key card dispenser so that students who are locked out can get a temporary key.

- Mary Beth asked why Rita had CA’s and not Mesa.
  - Lindsay explained that at Mesa, packages get dropped at door and each resident has two sets of keys.
  - Amanda pointed out that it is harder to get locked out at Mesa because you have to use your key to lock the door.
- Gautam suggested asking the CA’s what they are comfortable with. If they don’t want HDH staff present, then we can ask HDH staff not to be there.
  - Cory said that the CA he spoke to does not want to have HDH staff present.
- Mark said that the committee will need to look at what things will make this job worth it and what is not worth it. HDH does not mind stepping out to let the CA’s speak with the committee so they can gather the information they need. He reiterated that he wants the CA’s to be comfortable with expressing how they feel and this should be an open dialogue.
- Tracy asked if they felt the job “sucked” because of the lockouts and mail packages.
  - Cory said that those aren’t the only issues. Sometimes it wasn’t the task, but the hour in which they were called upon to do them. Sometimes it was the quantity.
  - Sophia added that they sometimes felt like they couldn’t go to the market because they are constantly on call.
- Mayra asked if there is currently an exit survey in place for CA’s to provide feedback when they leave.
  - Ramona said no but they can look into that. Ramona also shared some stats with the committee: At Rita, there were a total of 262 lockouts and package requests between two CA’s. If each task took 15 minutes, that equaled 13 hours for the month (6.5 hours each CA). They are supposed to work 12 hours a week.
  - Mark shared that when an employee leaves the University, they are sent an exit survey from the University (not your direct supervisor). Everyone should get that opportunity to provide feedback. If the turnover is often, they will start to see trends and this is where they can find them. If HDH is currently not gathering feedback, the CA’s may feel unheard and he doesn’t think that’s right. He said his team will look into it.
- Rafael pointed out that if he gets locked out of his building at 3am, he can’t call his landlord. He believes there should be a reasonable expectation for these positions.
- Mark asked the committee if they wanted to have HDH in the room with the CA’s or not. If they don’t, HDH will support that decision. If the committee only wants him to be present, he doesn’t mind that either. The CA’s don’t have to provide their name if they don’t want to.
  - Mary Beth asked what CA’s get for compensation besides free rent.
    - Cory said that they get $150 a month, on top of free rent.
    - Mark said that they’ll give a presentation with these details.
  - Gautam would like at least one person from HDH present to respond to any questions they may have. He would like Mark to be present.
  - Cory agrees that there should be at least one person from HDH present. Not just for the purpose of answering questions but to hear the feedback firsthand.
- Ramona shared that CA’s mainly work with the Resident Relations Coordinators. She has met them but doesn’t work directly with them.
- Sophia thinks they should ask the CA’s what they are comfortable with and if HDH staff can be present.
- Cory suggested sending all the CA’s an invite but not asking them to RSVP so no names are associated with the people present. Then they can share their feedback without having to provide their name.
- Gautam motioned to invite the CA’s to a future meeting and only have Mark present from HDH.
  - Rafael seconded the motion.
  - Motion approved with 7-0-1 vote.
- Rafael suggested getting a written statement from all the CA’s who cannot or do not want to attend. This would allow them to be anonymous and still provide the committee with the feedback they need.
  - Mark said absolutely. He said that the list of CA’s will be given to Cory and Cory will reach out to them and invite them. Mark will be the only HDH staff present.

The next meeting will be on Thursday, March 12 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
MEMBERS PRESENT:  REBECCA OTTEN  
RAFAEL ACEVEDO  
GAUTAM AKIWATE  
MAYRA ESTRADA  
RAMONA FERREIRA  
CORY STEVENSON  
SOPHIA HIRAKIS  
RUSS KING  
AMANDA SHELTON  

OSD were guests of the ARCHAC meeting: Joann, Jan, April - Susan could not make it.

Rebecca indicated that OSD was asked to the meeting to explain the OSD process. Corey arrived and Rebecca turned control of the meeting over to him.

**Joann** introduced her team and indicated that they would explain their Process, Housing accommodation and therapy animals and then take questions. Joann explained that OSD is responsible for meeting with students who have classes on campus, reviewing documentation and assessing reasonable documentation for accommodation in classrooms, housing, dining, etc. OSD listens to and looks at what the student is sharing with them, how their disability impacts them on day to day basis, what their limitations are and if the documentation substantiates the claim and does it qualify for accommodation.

Some disabilities are obvious like wheelchair and mobility which may require accessible restroom, first floor, obvious things. Evaluations are more challenging for psych, chronic health and impact on day to day living. Grad student population is the biggest group they deal with and especially for housing for specific place or time. Many times it’s a cost and convenience issue neither of which OSD can grant an accommodation for. Joann provided an example of residents who previously lived in Costa Verde and then go to OSD to say they need to live at ARCH. If you look at Costa Verde location vs ARCH communities what are the differences? Usually not one except cost and convenience.

OSD looks at what the limitation is, why the student is making the request and what is appropriate today. A lot of students don’t follow housing deadlines. OSD reminds students that they must go through the application pipeline. They need to follow that process and all deadlines. The accommodation is looked at on top of application process. Some make requests to be in ARCH housing as an accommodation. OSD usually looks at both academic and housing accommodations. When they issue an Authorization for Accommodation they advise the student to take it to Windi for further advice on a specific location.

**Windi** explained what AFA includes such as accommodation for specific floor, service animal, and extension of time. Student needs to sign AFA to indicate agreement with AFA.

**Sophia** asked if someone has a permanent disability do they have to renew annually. Windi explained they do have to update annually to help to accommodate with changes.
Joann – indicated that OSD does not ask for documentation for permanent unchanging condition annually however the resident may ask for personal care attendant after living at ARCH for a while and realizing they need help. OSD would update AFA to indicate space needed for person.

Sophia asked if there is a guarantee for housing – Joann said there is not.

Gautam asked for clarification. EG student facing surgery, condition worsened, physical injury causing incapacitated.

Rebecca asked if OSD would continue to issue AFA without additional documentation for certain situations: Joann said yes for wheelchair, blind. April said OSD still needs to look at current functional limitations and how they can be mitigated by living on campus. They don’t deny requests – the door is left open, student can provide info at any time, they will help to pursue documents. Jan said OSD needs to understand doctor’s information and that it takes time to get more information and continue evaluation. OSD needs to ask a lot of questions to get info they need to make a decision for AFA. April said she works with a lot of students with disabilities that don’t live on campus and they must look at requests case by case and must be consistent.

Sophia shared that ARCHAC reviews what’s working, is it fair – does OSD do this? Joann said all the time, this is par for the course for this environment. There are always changes in campus policies, laws, court cases. They also talk to other UCs for what they’re doing on same issues so there is an understanding of where things are across the UC system. Jan shared that some students do weekly meetings and bring in new information that needs to be evaluated and addressed.

Cory asked about requests down the line. As an example, if OSD gave an accommodation, then student comes back and wants more or different. Joann answered that they may ask for additional documentation, review prior info, talk to student, find out why the current accommodation is not working, which may lead to finding new ground for student in which case OSD may come up with better solution. Weekly appointments are key. Real struggle is with students who come in for just housing accommodation. They’ve had no history with them, never met them, issue AFA and then 2 years later they go back to OSD in a panic.

Gautum asked if it is possible that some people with temporary disabilities don’t know about OSD. Is there a mechanism to make sure people know about it? Sophia said grad students don’t know to go to OSD – how do grad students find info?

Rafael explained that staff usually tells students about OSD and Joan meets with them every quarter. OSD is also at Triton Day, presentations, CAPS, Student Health if appropriate. Students with temporary disability with mobility issue get ADA transport until appointment with OSD and then they talk about special accommodations.

Windi talked about other examples such as living on a certain floor or location and many times students say NO I’ll figure it out. Sometimes friends recommend them getting help.

Mayra asked about appeals and the time line for contacting OSD. Joann explained that it depends – can get students in fairly quickly- let her know and as soon as documents come in they are reviewed at a weekly meeting and get it done. If student is proactive could have answer within couple of weeks. Windi said that she tells students to see OSD ASAP and when she checks in with OSD many times they
haven’t seen anything. Sometimes students can’t get doctor’s appointment which causes delay. Jan said she advises them to make appointment and to let OSD know if it’s urgent since they deal with issues according to urgency. Joann shared that a student doesn’t have to stay with same specialist. Rebecca said that Housing also provides extension—we hold their space until student goes through process and have given 3 or 4 months extension in past.

Gautam asked what housing does. Rebecca responded that the when the Office receives appeals they look for a reference to OSD – we don’t forward to ARCHAC until it’s gone to OSD. Windi talked about how we follow up and the fact that some students take advantage by not taking action. Housing reaches out to Windi and vice versa.

Cory said that every student has the right to have their appeal heard and then will point them to OSD. Gautam asked what happens after we refer student to OSD? Do they keep getting extensions if they are not taking action? Cory asked to hold these question for after OSD presentation. Joann responded that as an example a student comes along, no relationship with OSD, asks for housing accommodation, and may be seeing CAPS for a while. Go to OSD for accommodation. Cory asked how OSD interfaces with advisors and CAPS, info exchanged, etc.? Joann responded that a lot of referrals from CAPS if a student signs a release that counselor can send or talk about info. Unless the issue is acute they don’t get info from CAPS right away. CAPS wants to meet with student and provide guidance first. OSD looks at limitations and how would being in university housing mitigate limitation in a way that other apartments wouldn’t.

Sophia asked how students that don’t go thru CAPS get to them. Joann responded through academic side; student advisors refer as well as Deans, liaison, TAs, faculty. Many ways students find out about office.

Windi shared that she sometimes gets random emails from on line searches and that people are used to using search bars.

Rafael share that there is a need for more bridging – need additional human resources in OSD. He doesn’t think that a lot of people are playing the system. He asked OSD what they see happening in their office in next 3 years as new facility comes on line? Windi shared that OSD staff has gone from 2-4. Joann anticipates hiring another specialist in next year or two. Make campus more aware of physical access and ADA Title 2 Committee by continuing to meet with Disability Consulting, ISO, Facilities, Campus Planning. Already working on access upgrades, mapping app to give visual and verbal commands – gets you from trolley stop to class which would make campus more accessible for everyone. She continues to look at disability and ability as diversity issue. Making some in-roads but a lot of work to be done.

Rafael asked about management of documentation and how is that working out.

Joann shared that they built a new data base and have dedicated person to handle and manage data base. Not in their office but responsive. Want to get to system like UCSB where everything is electronic. Student puts in request electronically, meets with OSD, they issue letter, student can email letter and system records everything that happens. Will take several years to happen. OSD has liaisons in academic depts. Have list of students with AFAs and accommodations.

Cory asked if anyone needed to leave the meeting since allotted time was up – Gautam needed to leave.
Mayra asked about mental disabilities and housing. Joann shared that she sees a fair number of students with psych disability and expects it to increase since all requests are increasing, e.g. single room request, issue with tics, etc.

Cory asked about people who live off campus and then ask for accommodation on campus – he was talking about mental issues – how does OSD handle that? Things were working and now they aren’t.

Joann said same as any other issue. They ask what has changed and what are the limitations. Where are the roadblocks?

Cory said the question is about thriving – no sudden change, been struggling but then realize they just can’t do it alone anymore. What if there is no now. Joann said they still look at the same issues – what is situation today and what are limitations and accommodations that would help. E.g. take quarter off and still stay in housing.

Sophia asked about psych disabilities and if student can’t communicate what’s going on where does CAPS begin and OSD line end. Is it on student to help themselves? How much help can they provide to student? Joann said if they have consent they can talk with CAPS, if students is so incapacitated maybe look at Psych hold for 72 hours, may need medical withdrawal. Understands it’s difficult for people to talk but she can’t read their mind and will not make assumptions. Communication is key. Then OSD can use info to evaluate what’s important to help this student. Jan said she advises student to reach back out to them – they need to know what’s going on. They can get to anyone on the team – 4 great people with expertise. Remind again when they come back for AFA letters. She role plays with students and what they’re going to do with paper work they receive. Sometimes it takes 4 or 5 meetings to understand. Windi confirmed.

Rafael shared that parents/adults do everything for students until they come to college. High Schools are doing some work to help. How can he/they make it better?

Joann – students are more comfortable with OSD being a bit off the beaten path. Have large print business cards with map. Windi gets incoming freshman looking for dining accommodation. They don’t want to be labeled but they need something. Don’t want future employer to see info.

Jan shared that some students receive a syllabus that professor lists OSD as resource.

Cory asked if OSD are disability specialists?

Joann shared that they are all generalists.

Rebecca thanked OSD for coming.

Meeting adjourned at 3:13pm
Cory reminded the committee that there is no meeting next week. He said that the doodle poll narrowed next quarter’s meeting options to either Mondays from 2pm to 3pm or Fridays from 11am to 12pm. He asked if the members had a preference between the two options.

- Amanda said she has a class on Fridays and would prefer the Monday time slot.
- Rosie said that her department usually has events on Fridays at lunch so she too, preferred the Monday time slot.
- Since there were no further comments, it was decided that Monday was the preferred time slot for next quarter’s meetings. Cory said that they would look into finding a more central location for the meetings.

There were three guests from the UC Police Department: David Rose, Robert Meza, and Patty Lea’e.

- David brought some statistics to share with the committee.
  - He shared the following Parking Structure Crime Statistics:
    - At OMS, there were 18 cases: 9 were impounds, 1 vandalism, 4 were theft related, 1 stolen vehicle/recovery, 1 hit and run, 1 accident, and 1 miscellaneous.
    - At Gilman Parking Structure, there were 17 cases: 1 vandalism, 4 theft related, 3 hit and runs, 3 DUI/alcohol related, 1 accident, and 5 miscellaneous.
    - At Hopkins Parking Structure, there were 21 cases: 3 vandalism, 1 theft related, 1 stolen vehicle/recovery, 10 hit and runs, 1 DUI/alcohol related, 1 accident report, and 4 miscellaneous.
    - At Pangea Parking Structure, there were 28 cases: 5 vandalism, 6 theft related, 3 stolen vehicles/recovery, 4 hit and runs, 6 DUI/alcohol related, 2 impounds, and 2 miscellaneous. David said that Pangea has the highest vehicle crimes but he believes it’s due to the location of the parking structure. Hopkins has the fewest and again he believes it’s due to the location of the structure. There are cameras in Hopkins and while he believes the cameras are a crime deterrent, he can’t say for sure if the lower vehicle crime rate is a direct result of that.
David then shared that he went beyond the parking structures and gathered crime statistics in the Mesa and La Jolla Colony area. Between the dates of 9/20/14 to 3/13/15, these were the statistics he shared:

- For Mesa, there was 1 false registration, 1 residential burglary, 5 auto burglaries, 1 possession of a burglary tool, 1 auto theft, 1 resisting officer case, 1 hit and run, 3 domestic violence incident reports, 10 petty/grand theft, 2 medical cases, 5 vandalisms, 4 drunk in public cases, 1 attempted murder, 8 vehicle impounds, and 8 miscellaneous cases.
- For La Jolla Colony (including Nobel, Lebon, and Charmant Drive and equaling the same square mileage as Mesa), there were 3 assault and battery cases, 6 residential and commercial property cases, 2 DUI/drug cases, 7 auto thefts, 5 petty/grand thefts, 13 vandalism cases, and 56 auto burglaries.

In conclusion, David said that crime is more prevalent in the area that is south of Mesa. Most of the crimes occurred on the street or in the parking structures on the street.

- David said that the UC Police Department (UCPD) is here to serve the community but they cannot do it without the help of the students and residents. He referred to the incident that occurred at Mesa yesterday and said that they were able to respond the way they did because someone called it in.
- Cory said that he spoke with students about the incident and many were very appreciative and happy with how HDH handled the situation and how quickly they notified everyone.
- David said that it was GSA that had shared that the residents wanted to know what was going on in the community. They did not put out a community email though because they were worried that residents might have gotten curious and wandered out of their units to see what was going on. The less people going out and about, the better. He reiterated that the police department needed the help of the residents. He said that there are more residents than there are officers and the biggest and best security they have is the residents themselves. They strongly believe in “see something, say something.” He encouraged everyone to call UCPD if they see something and it doesn’t feel right.

Robert shared that he met with Steve Horner about the new parking structure. They are reviewing lighting around the structure. They are also looking into motion sensor lights that will get brighter as people move through the structure. He knows that the committee is looking into various options like access control, license plate readers, but he pointed out that those items may require a lot of maintenance and overhead. He also pointed out that some of those items won’t necessarily prevent crime from happening. He shared that the Hopkins parking structure has 98 cameras. He doesn’t believe that this has directly reduced crime. He believes there is less crime at Hopkins because the structure is centrally located and there is always pedestrian traffic. He wanted the committee to keep these in mind as they are reviewing the various options.

- Gautam said that the committee has reviewed solutions that range from free to super expensive. He asked about the efficacy of the various options and what UCPD’s opinion of the options were.
  - Robert recommended looking at the lighting in the parking structure and motion based lighting. He said that this is the most cost effective solution. He said that people committing crime want to be hidden so lights are a great deterrent. With video surveillance, they can record who is coming in and out of
a structure, but unless there is a camera everywhere, they won’t be able to see what happens inside the structure.

- David said it would be useful to have some kind of access control. He shared that La Jolla del Sol used to have no fence or gate. Because it was one of the few passages that allowed cars to go from Regents Road to Lebon, there was a lot of cross traffic and more crime. Once they put a gate around the complex, cross traffic and crime was greatly reduced. The determined criminal may still be able to find a way in, but a casual criminal will be deterred by the fence.

- Robert said that the committee will have to think about the balance between security and convenience. The committee will have to weigh the cost and benefit of all the options available.

- David added that the police department has a gate because they do not want a casual person walking around in the parking lot where they may have someone in custody. He said that nothing is full proof though. He reiterated that the best security is neighbors looking after each other. He also shared that blue boxes will be installed on every floor of the parking structure. If the committee feels that there needs to be more in the housing areas or areas that may be frequented, just let them know and they can look into it.

- Patti shared that there are also educational services available. Next Thursday, UCPD will be tabling at Mesa. They will be providing bicycle registration and showing students how to secure their bikes correctly. If a bike is recovered and the owner has registered it, UCPD will know who to return the bike to. They will also be promoting self-defense classes for women (R.A.D.). These courses are taught over three days and cost $12. She encouraged the committee to attend and to invite others.

  - Sophia asked if this was only available to residents.

    - Rebecca said that it was advertised to residents in their newsletter but anyone is welcome to attend.

- David shared that they are looking into implementing a safe ride shuttle program similar to the one at UC Davis. He explained that UC Davis runs about four shuttles a night and picks up about 3000-4800 people a month. He knows that a lot of Mesa residents use the walk/escort service because it is quite a distance to walk from campus to Mesa. This program would be able to help with that.

  - Robert added that at UC Davis, public transportation stops at 10pm so their shuttle program covers the entire city. UCPD is currently reviewing the area that the shuttle program could cover here.

  - Sophia asked when public transit stops here in San Diego.

    - Cory said that it depends. He believes the shuttles run until about 11:30pm. He says that a student can get anywhere prior to 10pm. After that, it is harder to get around because there are fewer buses and shuttles available.

  - Sophia asked whether residents at Mesa (who request the escort service) get walked all the way home from campus.

    - Cory added that he has heard from people that CSO’s won’t walk them across the freeway.

    - Rebecca asked David and his team to elaborate on the program and the hours of operation.

      - David explained that this service is provided 24 hours a day, 7 days a week. These requests are handled by CSO’s and RSO’s. He said that
they usually drive people to Mesa because it is quite a walk. He said that the safe ride program they are looking into, would supplement this.

- Lindsay asked about car thefts and if they’ve seen the crimes committed by students or mainly non-affiliates.
  - David said yes, they’ve seen car thefts and burglaries committed by both, but usually it is non-affiliates. He shared that theft in the Undergraduate residence halls is usually committed by students. He added that there are sometimes a group of people who decide that the campus is a great place to steal from. They often come back so much that UCPD picks up their methods and patterns. He shared that they just arrested a man that was wanted for thefts at many different college campus. He was in Atkinson Hall and a person called it in because they were suspicious about him. Up to that point, he was smart enough to blend in and knew how to not get caught.

- Lindsay noticed that when there are a lot of burglaries in a parking structure, a police car is placed in the area. She asked if this was done strategically.
  - David said yes, this does work as a crime deterrent. But they have to make sure they continue to move it. If the car stays in the same location, it is not effective.

- Cory asked about calling 9-1-1 from a cellphone and whether it was better to call 534-HELP.
  - David said that if the 9-1-1 call comes from the middle of campus, it will get directed to UCPD. If the call is made on the outskirts of campus, it may be re-routed. But he assured the committee that regardless of the phone number they dial, the call will get to right office quickly.

- Robert shared that UCPD is looking into various personal safety apps. There are a lot of apps being marketed to Universities. Some allow you to register for different notification groups and some provide the option to call 9-1-1 automatically. For example, if you go on a run and don’t check in when you’re supposed to or if you don’t follow the route you’ve specified, it’ll notify your family members. There are even apps that measure the lighting in an area and allows you to submit a request to fix it. They are reviewing all of these options and evaluating their effectiveness. He shared that geolocating is a huge issue for UCPD because the minutes spent looking for a student are very crucial. The apps haven’t been refined yet.
  - David said that lighting on campus is frustrating. He commended Housing for leading the way in fixing lights. He believes it’s unacceptable for a light to be out for a few weeks. He encouraged the members to report all lights that need to be fixed ASAP, even porch lights.
  - Robert shared that lighting surveys are done annually. He believes they should be done more frequently and there should be a follow up to the survey.
  - Rebecca shared the HDH does a pre-check before the light walk occurs. She mentioned that if the broken light is in a housing area, they can call HDH or put in a Fixit request. If the broken light is not in a housing area, they can call Facilities Management at 858-534-2930 to have it fixed.

- Sophia said that she’s called 9-1-1 a few times and has been put on hold. She was surprised that she wasn’t immediately connected.
  - David shared that the standard protocol for 9-1-1 is to answer the call within a few rings. He’s not sure why she was put on hold but shared that usually, everything is dropped for a 9-1-1 call. He said that UCPD is working on increasing the number of dispatch staff. He assured her that regardless of who the call is routed to, she’ll get the help she needs.
  - Rebecca said that Sophia’s call may have been routed to the City of San Diego. She shared that every time she’s called 534-HELP (in the 17 years she’s been with the
University), she’s never had an issue. She suggested programming 534-HELP on her cellphone to be able to quickly access it.

- Cory asked how many other officers are living on campus.
  - David said there are no other officers living on site but many live only 10-15 minutes from campus. He said that he’s never had a problem with getting assistance when it was needed. When he arrived at Mesa yesterday, there were 20 police cars out front. They got the response they needed.

Rebecca thanked UCPD for attending the meeting.
- David said that if there are any more questions, please don’t hesitate to send him an email at drose@ucsd.edu.

The next meeting will be on Monday, April 6 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
Associated Residential Community Housing (ARCH) Advisory Committee
April 6, 2015

MEMBERS PRESENT: CORY STEVENSON
TRACY CRUZ
MAYRA ESTRADA
RAMONA FERREIRA
LINDSAY FREEMAN
RUSS KING
ROSIE JIMENEZ-NEGRETE
STEVEN REES
AMANDA SHELTON
RUICHEN SUN
PA CHIA VUE
MARY BETH WARD

Appeal 517
- Mary Beth motioned to vote.
  - Steven seconded the motion.
    - Appeal denied with 2-4-0 vote.

Appeal 530
- Cory asked the committee to vote on the appeal.
  - Appeal denied with 1-6-0 vote.

Appeal 531
- Steven motioned to vote.
  - Mary Beth seconded the motion.
    - Appeal denied with 1-6-0 vote.

Overview of March 25 Meeting
- Ramona provided an overview of the March 25th meeting. She said it was a very positive meeting. They discussed how the buildings in the new ARCH community are going to be named. They talked about organizing the buildings around the outdoor spaces so the community rooms can extend from inside to outside. Buildings will be placed so they maximize solar and air flow. The tallest building is 8 stories tall and will be farthest from Mesa to help the community feel as cohesive as possible. There will be a pool and two jacuzzis.
  - Cory asked how the meeting was advertised.
    - Ramona said it was in the newsletter and an email was sent out to all residents. She asked if future events like this should be emailed to GSA.
      - Lindsay said sure, they can help advertise it.
      - Cory said if Ramona sent the info to him, he’d forward it to GSA.
  - Ramona added that they hope this new ARCH housing facility will give junior faculty a more robust place to live. She said there was also a discussion about using native plants instead of eucalyptus trees.
  - Ramona mentioned the construction may get pushed to January but they are trying to get it to start on September 1. The construction fence will go up in September. Updates have been put in the newsletters and they will be updating the FAQs soon.
- Ramona said that there was a question about the amenities being affected by the construction. This includes a playground, a community room, the basketball court, and tennis court.
- Ramona stated that a plastic play area for 2-5 years olds is being added by the fitness room in the 9156 area. There will also be a shade box. This will allow residents who are working out to be able to see their children in the play area. There are also BBQs in the area too.
- Ramona shared that there were questions about security and that they did not want creepy corners. Lighting will be distributed evenly throughout facility. The garage will have video surveillance too.
- Ramona went over to OMS with Steve Horner to review the area behind the laundry room in building 2. They put concrete down, hoping it might be a good place to hang out and study while doing laundry. But the area is “chimney like,” so they are going to make it into a bike storage area. They are also going to put bike racks throughout OMS in other secure areas.
- Ramona stated that the hours of construction are going to be 7am to 5pm, Monday through Friday. These are the San Diego construction hours so they will try to follow the same timelines.
- Ramona shared that they would like the facility to be LEED Gold. Most of buildings will be neutral colors with pops of colors in strategic areas.

Alcohol Policy at ARCH Facilities
- Cory shared that Mark would like the committee to review the current alcohol policy. After reviewing it, they felt it needed to be updated so it was more applicable to ARCH residents. The current policy is an Undergrad one. This will lead to a bigger discussion regarding the handbook and updating everything in it. They also want the policy to be flexible for those hosting events.
  - Mary Beth asked why it doesn’t allow kegs.
    - Lindsay said they can get a keg if they get Mark to sign off on it.
  - Cory reiterated that this is an opportunity to go through and change the language to something that makes sense for ARCH.
  - Steven said changing the policy would make it easier for everyone and eliminate having to get Mark’s approval for every exception.
- The committee reviewed Mark’s alcohol policy draft proposal.
  - Cory suggested making the second paragraph more general. It doesn’t have to be so specific and list the various types of alcohols.
  - Mary Beth suggested changing “UC San Diego facility” to "UC San Diego Housing Facility."
  - Cory wants to review the language in the third paragraph.
  - Mary Beth asked if they still need to contact the police department if they want to have alcohol at an event.
    - Ramona said yes, it has to be approved by HDH and UC Police Department.
- Cory asked the members to review the current ARCH handbook and to come to the next meeting ready to discuss it.
  - Steven suggested creating a google doc of the handbook so people can edit it.
    - Cory said he doesn’t want to do that at this point. He wants the committee to review the handbook on their own without the bias of others. He wants them to see what makes sense, what doesn’t, and what is missing. After the sections have been discussed, he can upload it into a google doc to edit.
  - Lindsay asked if Housing ever references the handbook.
    - Ramona said yes they do.
  - Cory thinks the Table of Contents needs to be modified because it is hard to find things.
  - Ramona suggested adding an index to help with finding things.
Other Business

- Cory asked if Corliss has reserved another meeting spot for the committee.
  - Ramona said she will touch base with Corliss to find out.
  - Cory suggested the 5th floor of Student Services Center.
  - Lindsay said SSC has a lot of rooms we can use.
  - Cory said it would be ideal if they could find a meeting space at Price Center or even the AS library.

The next meeting will be on Monday, April 20, from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
MEMBERS PRESENT:  CORY STEVENSON
                  REBECCA OTTEN
                  MAYRA ESTRADA
                  RAMONA FERREIRA
                  SOPHIA HIRAKIS
                  RUSS KING
                  ROSIE JIMENEZ-NEGRETE
                  MALIA MAHI
                  REBECCA OTTEN
                  STEVEN REES
                  JASMINE ROBERTS
                  AMANDA SHELTON
                  PA CHIA VUE
                  MARY BETH WARD

Appeal 536
-  Cory asked the committee to vote on the appeal.
  ○  Appeal denied with 0-6-0 vote.

Appeal 539
-  Sophia motioned to vote.
  ○  Steven seconded the motion.
    ■  Appeal denied with 0-6-0 vote.

Appeal 555
-  Cory asked the committee to vote on the appeal.
  ○  Appeal denied with 0-6-0 vote.

Handbook Discussion
-  Cory explained that the committee will be reviewing the handbook today.
-  Sophia suggested putting a map in the handbook.
-  Cory suggested breaking down the handbook into sections that make more sense instead of
  having everything in alphabetical order.  He suggested the following categories: Information
  about facilities, Specific Community rules, Rental policies, consequences and exceptions, UCSD
  policies.
  ○  Amanda pointed out that you can also use ctrl+F throughout the electronic document.
  ○  Sophia is concerned that people won’t be able to find things because they may not
      know which section it is in.
-  Mayra pointed out that Office of Graduate Division needs to be changed to Graduate Division.
-  Mark said that the committee members are the experts so if it is not useful then it should be
  changed.  The handbook should be easy to understand.  He also wants to know what is missing.
-  Activity Fee
  ○  Mark asked why SGA is the only one that charges an activity fee.
- Rebecca shared that this has been the process since she began in 1997. The committee has discussed this before but no decisions have been made to change it.

- Mary Beth asked how events are funded.
  - Mark said the events come out of the office budget. He asked if the committee wants to charge an activity fee.
  - Cory said he’d like to add this to a discussion list and continue it later.

- Appeals
  - Cory sent out an email with two sections for group to review.
  - Sophia said that we should add what is appealable and what is not.

- BBQ
  - Sophia suggested defining LP and UL.
  - Cory asked if the policies in this section are housing policies or university policies.
    - Rebecca said that these are EH&S policies, based on fire code regulations for City of San Diego.
  - Mark asked why Coast, Mesa, and OMS are different from Rita and SGA.
    - Rebecca explained that they are moving towards providing community bbqs at all locations and phasing out the old policy.
    - Cory asked why residents can’t have bbqs on their patios.
      - Rebecca said this was a San Diego fire and safety regulation.
      - Cory asked what areas have a community bbq.
        - Rebecca said every facility except for SGA.

- Bicycles
  - Sophia suggested mentioning that HDH is not responsible for bike theft. She also suggested recommending the types of locks to buy.
  - Mark said they could even add a diagram of how to best secure your bike.
  - Sophia suggested providing links to websites with information about how to best secure your bike.

- Building modifications
  - Sophia asked why residents can’t have their own laundry machines.
    - Rebecca explained that this is for multiple reasons. First is the weight of the machine if you are on the second floor. Next is installation because if it is not installed properly, may result in flooding. Another is electricity and what the facility can handle. She pointed out that they do make exceptions for OSD.
    - Cory asked the committee to table further discussion so they can review the rest of the handbook.

- Bulletin Boards
  - Mark asked if all postings are approved.
    - Ramona said that if they see something that shouldn’t be there, they remove it.
    - Mark asked how to distinguish between an approved post and a non-approved post.
      - Rebecca said they are dated. If the flyer does not have a date, it comes down.
      - Mark asked who goes around every two weeks to take down the ones that should be taken down.
        - Rebecca said custodial.

- Bus Services
- **Cable TV**
  - Sophia suggested adding the Dish installation section to this one.

- **Campus Safety escort service**
  - Cory reminded the committee that it was confirmed that UC Police Department will escort a student anywhere on campus.

- **Carpet Cleaning**
  - Cory asked if residents take advantage of this.
    - Malia said yes.

- **Ceilings**
  - Cory suggested this be combined with building modifications.

- **Children**
  - Cory said this is an information section and is not sure if it is necessary.
  - Mark asked how many residents have been written up due to this policy.
    - Ramona said three so far because their kids were damaging property.
    - Amanda thinks the financial part is necessary, in case there is damage so they know they will have to pay.
    - Mark said he wants the committee to think about all the policies and make sure they are useful.
    - Steven asked if HDH should consider implementing some kind of warning policy.
      - Cory suggested adding this to a general policy section. Something along the lines of, “If you and your dependents break these policies, here are the consequences for you.” Cory also suggested listing the various playgrounds.

- **Community Room**
  - Cory suggested getting rid of the alcohol portion because they are in the process of changing the alcohol policy.

- **Construction**
  - Steven suggested removing this section because there is already information in building regulation section.

- **Controlled substances**
  - Cory suggested moving this to the university policy section.
  - Sophia asked why medical marijuana isn’t allowed.
    - Rebecca said this is a University policy.
    - Cory suggested to add that verbiage that it is a “university policy,” and refer to the policy.

- **Damage Charges**
  - Cory suggested looking at consequences and elaborating.
  - Mark said if the information is available in the contract, they should just refer to it.

- **Domestic Violence**
  - Cory suggested moving this to the information section.

- **Doors**
  - Steven suggested moving child lock into building modifications section.
  - Mark asked why lock with chains aren’t allowed.
Rebecca explained that this is per the Fire Marshall. She also explained that side locks are not allowed. They need to be able to open the door from the outside, in case of an emergency.

Mark said that they can talk in more detail about this later if they want.

Steven suggested inviting the Fire Marshall to a future meeting to ask him some questions before they make final verbiage changes to the handbook.

- Electrical control panel
  - Cory suggested trimming this section down to just one line.
  - Amanda said that most of the residents just call the maintenance number regarding any issues and they’ll fix really quick.

- Eligibility
  - Cory said the committee will need to have a discussion about this later.

- Emergencies
  - Cory thinks this section has too much information that isn’t necessary. He thinks it should be trimmed down.

- Emergency Fire lanes
  - Mark asked if new move-ins are notified of the emergency text service.
    - Sophia said that they went over it when she came for orientation.
  - Sophia asked if there is a parking section.
    - Ramona said yes there is.

- Entryways
  - Cory suggested eliminating this section.
  - Sophia disagrees. She thinks this section is important.
  - Steven mentioned that some of this information is already covered in the patio policy.

- EH&S Inspections
  - Cory said this section needs to be updated. He believes this section should stay because it has a lot of important information. It needs to be updated and should point out who is allowed to enter a unit and who is not.
    - Sophia suggested adding how often inspections take place.

- Ethernet Data Network/ResNet
  - Cory suggested moving this to general policies.

- Exterior lights
  - Sophia suggested moving this section to repairs. She also suggested adding information about how to submit a work order.

- Fire Safety
  - Cory suggested reviewing this section in more detail. He wants to keep only what is necessary and useful. He suggested adding the BBQs to this section.

- Furniture section
  - Cory said that this section only applies to Rita and SGA.
  - Steven mentioned that this section doesn’t have anything about missing furniture. He suggested adding it.
  - Sophia suggested being more clear about the waterbed policy.

Meeting adjourned at 3:12pm. The next meeting will be on Monday, April 27 from 2pm to 3pm in the Rita Atkinson 3rd Floor Conference Room.
Associated Residential Community Housing (ARCH) Advisory Committee  
April 27, 2015

MEMBERS PRESENT: CORY STEVENSON  
MARK CUNNINGHAM  
RAFAEL ACEVEDO  
TRACY CRUZ  
RAMONA FERREIRA  
LINDSAY FREEMAN  
SOPHIA HIRAKIS  
ROSIE JIMENEZ-NEGRETÉ  
RUSS KING  
MALIA MAHI  
JASMINE ROBERTS  
AMANDA SHELTON  
PA CHIA VUE

Handbook Discussion, continued…

- **Garbage Disposals**
  - Cory would like to add this to the building modifications section which includes painting, satellites, and patios. He recommended that the committee look at this later so they can review the entire handbook document. He also thinks that they should create a more in depth information section.

- **Gardens**
  - Lindsay asked if there was currently a waitlist.
    - Ramona said yes, there has been in the past but not right now. They are in the process of adding gardens to South Mesa.
    - Lindsay thinks this section could be beefed up. She asked if there are rules about not using gardens for six months.
      - Amanda said that garden coordinators have their own rules.
      - Mark asked why residents at Rita can't have a garden.
        - Malia said she’s been looking into a spot for it. They did a Coast garden event and Rita residents went out to help to de-stress.
        - Mark shared that UG has them at Marshall and ERC.
        - Malia said that she hasn't gotten much feedback from residents about it.
    - Sophia asked if Rita residents can apply for a garden at Mesa.
      - Ramona said no. OMS and Mesa share garden areas but that's it.

- **Grounds**
  - Cory suggested eliminating this section and expanding the garden section to include potted plants in the balconies, etc.

Appeal 547
- Steven motioned to vote.
  - Appeal denied with 0-8-1 vote.

Appeal 550
- Cory motioned to vote.
  - Appeal denied with 0-9-0 vote.
• Cory motioned to include a recommendation to speak with Dean of Graduate Studies and the Director of International Studies for all appeals regarding F-1 issue (both approvals and denials). This will help get the ball rolling on other things and will create a voice.
  • Steven seconded.
    • Appeal approved with 9-0-0 vote.

Appeal 556
• Cory motioned to vote.
  o Appeal approved with 8-0-1 vote.

Handbook continued...
• Guests
  o Sophia said the verbiage is funny.
  o Cory would like to discuss this at another time in further detail.

• Guns and lethal weapons
  o Cory thinks it's important to have this section but thinks it could be placed in the general UC policy section.

• Heating
  o Sophia asked what forced air heating is.
    • Cory explained that it is when air is pushed through instead of radiating.
    • Lindsay asked if housing checks the gas heaters every year.
      • Ramona said yes.
        • Lindsay said that information should be added to this section.
  o Sophia suggested adding information about space heaters.
  o Lindsay asked what the cause of the mesa fire was.
    • Ramona said it was a power cord issue.

• Inspection checklist
  o Cory said this needs to be updated because he doesn’t think it is up to date. He thinks the handbook should have a move in/move out section and this should be put there.
  o Jasmine knew someone who kept their inspection form until they moved out and then wrote all the damages in, as they had existed from the beginning.
    • Ramona said that they don’t enforce the two week deadline to turn the move in inspection form in.
    • Jasmine suggested enforcing it.

• Insurance
  o Rafael said he doesn’t think the link works. Thinks they are a new company now too.

• Keys
  o Cory said that since we are trying to move to a single card system, this section should be changed. He suggested having a map of the complex and mentioning which keys have access to what buildings.
  o Lindsay asked if community rooms are still accessed via key card.
    • Ramona said some of the community rooms.
    • Lindsay suggested adding in information about what keys need to be checked out and where, etc.
    • Cory thinks we should have a map and facilities section in the handbook which includes what is available and how to check out keys. Any student can use the complex, as long as they are a resident.
    • Sophia wanted to clarify that a Rita person can use the gym at Mesa.
• Cory said yes. He doesn’t think it would happen, but they should be able to. Doesn’t see an issue but it’s up to committee.

• Laundry
  o Cory said this can be reduced to one paragraph. Most of it is redundant information.
  o Sophia asked if the laundry facilities at OMS are coin and credit card operated.
    • Malia said yes and they are working with Triton Card Accounts Services to be able to use triton cash over there too.
  o Cory asked when the handbook needs to be approved and be put into effect.
    • Mark said we have to give 30 day notice. Would like to do it before 9/1.
    • Cory said this will definitely happen. He asked if they think they can get triton cash readers before handbook is official
      • Mark said yes.

• Leave of Absence
  o Cory suggested adding this to the new “move in/move out” section.
  o Rafael asked what happens if someone is gone for a while.
    • Ramona said it depends on how long they will be gone. If they will be gone for a year or more, that time would still count against their two years. So they would usually recommend terminating the contract and getting on waitlist.
  o Steven asked about #4, and if it includes Grad or UG students. The language is unclear.
    • Lindsay agreed. Since it says “entire enrollment” she assumes both. Maybe change it to “your current program” or add the word “graduate.”

• Light Bulbs section will be reviewed next time.